

Town of Olive  
County of Ulster  
State of New York  
December 29, 2005

Minutes of the annual audit meeting of the Town Board of the Town of Olive held Thursday, December 29, 2005, 3:00 pm at the Town Office Building in West Shokan, NY.

Members Present: Berndt Leifeld, Supervisor  
Bruce La Monda, Council Member  
Helen Chase, Council Member  
Linda Burkhardt, Council Member  
Henry Rank, Council Member  
Recording Secretary: Sylvia Rozzelle, Town Clerk  
Others Present: Jim Fugel, Highway Superintendent; Janice Lanzarotta, Bookkeeper; Beverly Stein, Clerk to the Supervisor

The Town Board audited the bills for the month of December. On a Rank/Burkhardt motion the Town Board approved payment of the audited bills: Highway Vouchers #353-#365, \$10,571.62; General Fund Prepaid Voucher #645, \$111.00; General Fund Vouchers #646-#681, \$19,926.15; and SL Voucher #11, \$38.78.

Supervisor Leifeld noted the cash received for November as \$46,795.07 and interest received through November, \$26,364.19.

On a Leifeld/Chase motion the Town Board unanimously approved the following budget adjustments:

From DA5140.1 Brush & Weeds P.S.	\$ 225.00	To DA5140.4 B & W Con.
DA9061.8 Dental	\$ 219.00	DA9060.8 Hospitalization

On a La Monda/Burkhardt motion the Town Board unanimously approved the following budget adjustments:

From A1990.4 Contingency	\$ 334.00	To A1010.4 Town Brd. Con.
A1110.2 Justices Equip.	\$ 600.00	A1110.1 Justices P.S.
A1110.4 Justices Cont.	\$ 26.00	A1110.1 Justices P.S.
A1990.4 Contingency	\$16,996.00	A1220.1 Supervisor P.S.
A1220.2 Supervisor Equip.	\$ 147.00	A1220.4 Supervisor Con.
A1355.1 Assessor P.S.	\$ 299.00	A1355.2 Assessor Equip.
A1355.1 Assessor P.S.	\$ 904.00	A1355.4 Assessor Con.
A1990.4 Contingency	\$ 130.00	A1450.4 Elections Con.
Reserve "R" Records Management	\$ 392.00	A1460.1 Records P.S.
A1990.4 Contingency	\$ 1,862.00	A1670.4 Printing & Mail.
Reserve "C" Police	\$ 4,424.00	A3120.1 Police P. S.
A3120.2 Police Equip.	\$ 2,099.00	A3120.4 Police Con.
A1990.4 Contingency	\$ 792.00	A3620.1 Safety P. S.
A1990.4 Contingency	\$ 3,000.00	A4540.4 Ambulance
A1990.4 Contingency	\$ 934.00	A5132.4 Garage Con.
A1990.4 Contingency	\$ 261.00	A5182.4 Street Lights
A1990.4 Contingency	\$ 5,680.00	A8190.4 Recycling Con.
A9060.8 Hospitalization	\$ 64.00	A9050.8 Unemployment

Supervisor Leifeld submitted report #97-05 showing the General Fund Balance as of 12/29/05 as \$516,436.80. Bills, payroll, and encumbrances total \$57,253.62 and \$300,000.00 will be put towards the 2006 General Fund Budget leaving an unexpended balance of \$159,183.18.

Council Member Chase made a motion to encumber \$2,000.00 more for the First Aid Unit. There was no second to this motion. Council Member Burkhardt made a motion to allot \$1,000.00 more to the First Aid Unit. Council Member Chase seconded the motion. Roll vote being: Rank, no; Chase, yes; La Monda, no; Burkhardt, yes; and Leifeld, no. On a La Monda/Rank motion the Town Board approved leaving the amounts as previously discussed.

On a Leifeld/Rank motion the Town Board unanimously approved the following fund transfers from the General Fund balance:

- \$ 20,000.00 to Capital Reserve "C" Police
- \$ 10,000.00 to Capital Reserve "D" Parks
- \$ 25,000.00 to Capital Reserve "E" Assessor
- \$ 20,000.00 to Capital Reserve "I" Tax Stabilization (Ins.)
- \$ 3,000.00 to Capital Reserve "K" Computers
- \$ 40,000.00 to Capital Reserve "L" Buildings
- \$ 3,183.18 to Capital Reserve "R" Records Management
- \$ 10,000.00 to Capital Reserve "X" Retirement Contribution Fund
- \$ 28,000.00 to Capital Reserve "A" Highway Equipment

On a Leifeld/La Monda motion the Town Board unanimously approved empowering the Supervisor to make Highway Fund and General Fund transfers as needed to close the books ending 12/31/05.

Supervisor Leifeld submitted report #98-05 showing the Highway Fund Balance as of 12/29/05 as \$160,783.74. Bills and payroll total \$29,020.11 and \$100,000.00 will be put towards the 2006 Highway Fund Budget leaving a balance of \$31,763.63. At the request of Highway Superintendent Fugel, on a Leifeld/Burkhardt motion the Town Board approved the transfer of \$31,763.63 to Reserve "A" Machinery.

Supervisor Leifeld recognized the following Capital Reserve and Account Balances after the previously approved transfers:

	<b>HIGHWAY</b>
Reserve A Machinery	\$ 170,641.23
Reserve F Improvements	\$ 112,925.54
Escrow Retirement Account	\$ 47,662.87

	<b>GENERAL</b>
Reserve B Landfill	\$ 51,458.66
Reserve C Police	\$ 89,696.32
Reserve D Parks	\$ 91,427.93
Reserve E Assessor	\$ 180,434.48
Reserve G Handicapped	\$ 49,805.21
Reserve I Tax Stabilization	\$ 122,693.63
Reserve K Computers	\$ 32,526.91

Reserve L Buildings	\$ 202,981.47
Reserve R Records Management	\$ 8,744.45
Reserve X Retirement Fund	\$ 10,041.34
Escrow Retirement Account	\$ 63,977.90
Recreation Trust	\$ 18,426.52

Supervisor Leifeld turned the meeting over to Deputy Supervisor La Monda for the purpose of auditing the books of the Supervisor. On a La Monda/Chase motion the Town Board approved the books of the Supervisor as submitted. Deputy Supervisor La Monda turned the meeting back over to Supervisor Leifeld.

On a La Monda/Burkhardt motion the Town Board approved the books of Town Justices Ronald Wright and Vincent Barringer. Olive Town Court summary for Judge Wright (#100-05) shows a total of 626 closed cases, \$28,080.00 in fines, \$20,085.00 in surcharges, and \$168.00 in civil fees. Olive Town Court summary for Judge Barringer (#99-05) shows a total of 560 closed cases, \$21,435.00 in fines; \$14,960.00 in surcharges; and \$275.50 in civil fees.

On a Leifeld/Chase motion the Town Board unanimously approved the books of the Social Services officer (#101-05). Expenses through 12/30/05 were \$11,363.65.

On a Leifeld/Chase motion the Town Board approved the books of the Town Clerk (#102-05) showing \$219,065.80 in revenues received in 2005 and Tax Collections (#103-05) being \$5,469,254.90. Town Clerk Rozzelle distributed report #104-05 to Town Board members showing revenues received by department for the years 1998 through 2005.

All business pertinent having been discussed the Town Board adjourned at 4:00 pm on a Leifeld/La Monda motion.

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Sylvia Rozzelle, Town Clerk