

TOWN OF OLIVE  
COUNTY OF ULSTER  
STATE OF NEW YORK  
MONDAY, JANUARY 4, 2010

Organizational meeting minutes of the Town Board of the Town of Olive held Monday, January 4, 2010, 7:30 pm at the Town Meeting Hall in Shokan, NY.

Town Justice Ronald C. Wright administered oaths of office to the following newly elected officials: Berndt Leifeld, Supervisor; Sylvia B. Rozzelle, Town Clerk; James Fugel, Highway Superintendent; Bruce La Monda and Linda Burkhardt, Town Board Members; and Timothy E. Cox, Town Justice.

Members Present: Berndt Leifeld, Supervisor  
Henry Rank, Board Member  
Linda Burkhardt, Board Member  
Bruce La Monda, Board Member  
Peter Friedel, Board Member

Recording Secretary: Sylvia B. Rozzelle, Town Clerk

Others Present: Jimmy Fugel, Highway Superintendent; Ronald C. Wright, Town Justice; Timothy E. Cox, Town Justice; and Drew Boggess, Planning Board Chairman

Supervisor Leifeld appointed Bruce La Monda Deputy Supervisor.

On a Leifeld/La Monda motion the Town Board approved the 2010 salaries set forth as follows:

COUNCILPERSONS (4)	\$ 7,928.00
SUPERVISOR	\$46,350.00
TOWN JUSTICES (2)	\$11,695.00
TOWN CLERK/TAX COLLECTOR/RMO	\$53,548.00
SUPERINTENDENT OF HIGHWAY	\$53,710.00
JUSTICE COURT CLERK	PER HOUR \$21.47
JUSTICE COURT CLERK/DEPUTY TOWN CLERK	PER HOUR \$19.28
CLERK TO SUPERVISOR/WELFARE OFFICER	PER HOUR \$19.28
BOOKKEEPER	PER HOUR \$26.78
ASSESSOR CLERK	PER HOUR \$19.28
DEPUTY TOWN CLERK/TAX COLLECTOR	\$44,840.00
ZONING & BUILDING CLERK and PLANNING BOARD CLERK	PER HOUR \$21.47
ZONING BOARD CLERK	PER HOUR \$21.47
SECRETARY to HIGHWAY SUPERINTENDENT	PER HOUR \$21.47
ASSESSOR	\$42,848.00
BUILDING INSPECTOR	\$ 7,483.00
ASST. BUILDING INSPECTOR	PER HOUR \$14.72
ZONING ENFORCEMENT OFFICER	\$ 9,732.00
RECREATION DIRECTOR	\$ 6,960.00
ASST. RECREATION DIRECTOR/CAMP DIRECTOR	\$ 3,741.00
POOL DIRECTOR	\$ 3,214.00
DAY CAMP	

Step 1. C.I.T. 1 <sup>ST</sup> year	\$ 300.00
Step 2. Junior Counselor 1 <sup>st</sup> year	\$ 450.00
Step 3. Junior Counselor 2 <sup>nd</sup> year	\$ 500.00
Step 5. Senior Counselor 1 <sup>st</sup> year	\$ 600.00
Step 6. Senior Counselor 2 <sup>nd</sup> year	\$ 650.00
Step 7. Senior Counselor 3 <sup>rd</sup> year	\$ 700.00
Step 8. Senior Counselor 4 <sup>th</sup> year	\$ 750.00
Step 9. Rec. Leader 1 <sup>st</sup> year	\$1,000.00
Step 10. Rec. Leader 2 <sup>nd</sup> year	\$1,050.00
Step 11. Rec. Leader 3 <sup>rd</sup> year	\$1,100.00

Step 12. Rec. Leader 4<sup>th</sup> year \$1,150.00

Any Counselor possessing CPR card will receive an additional \$25.00 to the step pay they are in.

POOL STAFF—STEP 1, 1 <sup>ST</sup> YEAR	PER HOUR \$8.50
STEP 2, 2 <sup>ND</sup> YEAR	PER HOUR \$8.75
STEP 3, 3 <sup>RD</sup> YEAR	PER HOUR \$9.00
STEP 4, 4 <sup>TH</sup> YEAR	PER HOUR \$9.25
STEP 5, 5 <sup>TH</sup> YEAR	PER HOUR \$9.50

CAMP DIRECTOR, ARTS & CRAFTS DIRECTOR, SPORTS DIRECTOR, & POOL ASSISTANT will enter as Recreation Leader Step 1 pay unless the following specific persons return in 2010:

ARTS & CRAFTS DIRECTOR	\$1,000.00
SPORTS DIRECTOR	\$1,000.00

TRANSFER STAT. GATEKEEPER PART TIME (1)	PER HOUR \$ 12.65
TRANSFER STAT. GATEKEEPER PART TIME (1)	PER HOUR \$ 11.14
TRANSFER STAT. GATEKEEPER FULL TIME (1)	\$42,848.00
POLICE OFFICER (Full Time)	PER HOUR \$22.65
POLICE CHIEF	\$23,400.00
POLICE OFFICER PART TIME PROBATIONARY	PER HOUR \$16.41
POLICE OFFICERS PART TIME	PER HOUR \$ 19.44
DOG CONTROL OFFICER & KENNEL KEEPER	\$ 3,102.00
PARK ATTENDANT (Seasonal & Part Time)	PER HOUR \$10.33
PARK ATTENDANT (Seasonal & Part Time Starting Pay)	PER HOUR \$ 9.64

Approve the highway pay rates as set forth in the Union Contract as follows:

	January 1, 2010 – December 30, 2010		
MEO Mechanic	\$21.89	\$22.29	\$22.66
HEO	\$21.16	\$21.61	\$21.95
MEO	\$20.54	\$20.95	\$21.38
Laborer	\$19.66	\$20.38	\$20.80
Working Forman (2)			\$22.66

On a Leifeld/La Monda motion the Town Board approved the following appointments:

- Sylvia Rozzelle Registrar of Vital Statistics and Susan Henderson Deputy Registrar at no fee to the Town
- Janice Lanzarotta as Bookkeeper for the Town and Assistant Budget Officer
- Susan Horner as Clerk to the Supervisor
- Jennifer Vines as Secretary to the Superintendent of Highways
- Kevin Tyler as Deputy Highway Superintendent
- Susan Henderson as Deputy Town Clerk/Tax Collector/Records Management Officer and Brenda Van Leuvan as Part-time Deputy Town Clerk.
- Kimball & O'Brien as Independent Auditors at \$7,200.00

On a Leifeld/La Monda motion the Town Board approved the following appointments and actions:

- approve hiring Attorneys for the Town at individual hourly rates as needed
- appoint Ed Swenson as Civil Defense Director at no pay
- empower elected officials to attend schools as per budget
- empower the Superintendent of Highways to spend \$10,000.00 on equipment without prior approval
- empower the Superintendent of Highways to hire trucks and machines as set forth by the NYS DOT
- empower the Supervisor to pay prior audit bills
- approve payment of elected officials as set forth in the 2010 Budget
- approve the appointment of Ruth Williams as Dog Control Officer & Kennel Keeper
- approve the appointment of George W. Burns as Assistant Dog Control Officer at a fee of \$35.00 per pick up

On a Leifeld/La Monda motion the Town Board approved the following:

- The Town *Board* will not designate an official newspaper but will use the DAILY FREEMAN, WOODSTOCK TIMES, and OLIVE PRESS.
- establish personal mileage rate at \$.45 per mile with prior approval.
- empower the Supervisor to transfer funds.
- empower the Supervisor to appoint committees.
- set the Petty Cash fund for the Town Clerk/Tax Collector at \$75.00.
- designate the Wilber National Bank and Bank of America as official banks.
- require prior approval from Supervisor for purchases over \$250.00.
- Set the following Town Board Meetings and Audit Meetings for 2010. All meetings, unless otherwise noted, are to be held at the Town Meeting Hall and will commence at 7:30 pm.

January 4 <sup>th</sup>	.....Organizational Meeting
January 12 <sup>th</sup>	.....Regular Meeting
February 8 <sup>th</sup>	.....Audit Meeting
February 9 <sup>th</sup>	.....Regular Meeting
March 8 <sup>th</sup>	..... Audit Meeting
March 9 <sup>th</sup>	.....Regular Meeting
April 12 <sup>th</sup>	.....Audit Meeting
April 13 <sup>th</sup>	.....Regular Meeting
May 10 <sup>th</sup>	.....Audit Meeting
May 11 <sup>th</sup>	.....Regular Meeting
June 7 <sup>th</sup>	..... Audit Meeting
June 8 <sup>th</sup>	.....Regular Meeting
July 12 <sup>th</sup>	.....Audit Meeting
July 13 <sup>th</sup>	.....Regular Meeting
August 9 <sup>th</sup>	.....Audit Meeting
August 10 <sup>th</sup>	.....Regular Meeting
Sept. 13 <sup>th</sup>	.....Audit Meeting
Sept. 14 <sup>th</sup>	.....Regular Meeting
Oct. 12 <sup>th</sup>	.....Combined Audit & Regular Mtg.
Nov. 4 <sup>th</sup>	.....Budget Public Hearing & Audit Mtg.
Nov. 9 <sup>th</sup>	.....Regular Meeting
Dec. 13 <sup>th</sup>	.....Audit Meeting
Dec. 14 <sup>th</sup>	.....Regular Meeting
Dec. 30 <sup>th</sup>	.....(3:00 pm.) Annual Audit Mtg. (Town Office Bldg., W. Shokan)

- Set the following Town Office Closings:  
Jan. 1<sup>st</sup> & 18<sup>th</sup>, Feb. 15<sup>th</sup>, April 2<sup>nd</sup>, May 31<sup>st</sup>, July 5<sup>th</sup>, Sept. 6<sup>th</sup>, Oct. 11<sup>th</sup>, Nov. 2<sup>nd</sup>, 11<sup>th</sup>, 25<sup>th</sup> & 26<sup>th</sup>, Dec. 23<sup>rd</sup>, 24<sup>th</sup>, & 31<sup>st</sup>
- Set the following Transfer Station Closings:  
Jan. 1<sup>st</sup> & 18<sup>th</sup>, Feb. 15<sup>th</sup>, April 2<sup>nd</sup> & 4<sup>th</sup>, May 31<sup>st</sup>, July 4<sup>th</sup>, Sept.6<sup>th</sup>, Oct.11<sup>th</sup>, Nov. 26<sup>th</sup>, Dec. 24<sup>th</sup> & 31<sup>st</sup>
- Set the following department hours:
  - Supervisor, Town Clerk, & Assessor 9 am -4 pm, Monday through Friday
  - Highway Office, 8 am – 3 pm, Monday through Friday
  - Building, Zoning, and Planning Office, 9 am - 4 pm, Monday, Wednesday, and Friday
  - Town Justice Court Clerk Office, 9 am - 1 pm, Monday through Friday
  - Transfer Station Hours, 7:30 am - 3:00 pm, Monday, Wednesday, Friday, & Saturday, and 11 am- 2:30 pm, Sunday.

Supervisor Leifeld made the following committee liaison appointments:

Highway Committee liaison -----Henry Rank  
 Transfer Station & Recycling Center liaison-----Peter Friedel  
 Town Police Commission liaison-----Bruce La Monda  
 Recreation Committee liaison-----Linda Burkhardt

Cablevision/Roadrunner Representative-----Peter Friedel

On a La Monda/Rank motion the Town Board adjourned the meeting at 7:45 pm. Immediately upon adjourning, Supervisor Leifeld moved to reopen the meeting. This motion was seconded by Board Member La Monda. Supervisor Leifeld stated the Town Board had discussed an issue at the December 30<sup>th</sup> audit meeting which was to be acted upon at this meeting. He stated a judge has been appointed in the large parcel lawsuit that Charlie Blumstein initiated several years ago. He stated that he, Charlie Blumstein, and Bruce La Monda will be going before the Judge on January 13<sup>th</sup> at 9:30 a.m. in Albany. He stated Charlie has requested a letter of support from the Town Board to be presented to the Judge. On a Leifeld/La Monda motion the Town Board approved sending said letter of support to the Judge in charge of this case. Roll vote being: Rank, yes; Burkhardt, abstained; La Monda, yes; Friedel, yes; and Leifeld, yes. Supervisor Leifeld thanked Charlie Blumstein for his efforts in bringing the case to court.

All business pertinent having been discussed the Town Board adjourned at 7:50 pm on a Leifeld/Rank motion.

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Sylvia B. Rozzelle, Town Clerk