

Town of Olive  
County of Ulster  
State of New York  
Monday, December 9, 2013

Minutes of the monthly audit meeting of the Town Board of the Town of Olive held Monday, December 9, 2013, 7:30 pm at the Town Meeting Hall in Shokan, NY.

Members Present:            Berndt Leifeld, Supervisor  
                                     Don VanBuren, Board Member  
                                     Linda Burkhardt, Board Member  
                                     Bruce La Monda, Board Member  
                                     Peter Friedel, Board Member  
Recording Secretary:        Sylvia Rozzelle, Town Clerk  
Others Present:                Drew Boggess, Planning Board Chairman; Jim Sofranko, Town  
Board Member elect; Dawn Giuditta, Court Clerk & Town Clerk elect; Susan Horner, Clerk to the  
Supervisor

The Town Board audited the bills for the month of November.

Supervisor Leifeld stated the issue coming before the Town Board is in regards to sick time for two employees. Supervisor Leifeld entered into the record correspondence #101-13 from Dawn Giuditta and correspondence #102-13 from Susan Horner. The content of both letters is for the Town Board to return unused sick leave. Supervisor Leifeld stated there are two things in the Compensation and Benefit Manual that address this issue. It states an employee who resigns or retires, will not receive a settlement for unused sick time. He stated the employee is to come to the Supervisor first and he has to say "no". He stated the policy allows for exceptions and the Town Board can make exceptions to any part of the benefits manual and override the policy. Supervisor Leifeld stated in the past, before this policy, the Town in these cases paid what was due to employees and those were employees who worked for the Highway Department and then got elected to Superintendent of Highways. The Town Board at that time felt it was fair to do and have set a precedent. Board Member Burkhardt stated they are both long term employees, Dawn is changing position and Susan is leaving no fault of her own. Board Member Burkhardt stated she was one of the people who formulated the plan and it was stated that way to give wiggle room. On a Burkhardt/VanBuren motion the Town Board approved paying the employees the money they are due. Roll vote being: VanBuren, yes; Burkhardt, yes; La Monda, yes; Friedel, yes; and Leifeld, yes.

On a Leifeld/La Monda motion the Town Board approved adjourning to executive session at 8:05 pm to discuss a claim from former Police Chief Ray Nichols regarding compensation from his former position. Supervisor Leifeld noted the executive session is to discuss potential litigation regarding this issue.

The Town Board returned to the regular meeting at 8:10 pm. On a Leifeld/La Monda motion the Town Board approved informing the town's attorney that they choose to settle the dispute with the figure discussed in executive session.

All business pertinent having been discussed the Town Board adjourned at 8:15 pm on a Leifeld/La Monda motion.

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Sylvia B. Rozzelle, Town Clerk

Town of Olive  
County of Ulster  
State of New York  
Tuesday, December 10, 2013

Minutes of the monthly meeting of the Town Board of the Town of Olive held Tuesday, December 10, 2013 7:00 pm at the Town Meeting Hall in Shokan, NY.

Members Present:                Berndt Leifeld, Supervisor  
   Don VanBuren, Board Member  
   Linda Burkhardt, Board Member  
   Bruce La Monda, Board Member  
   Peter Friedel, Board Member

Recording Secretary:        Sylvia B. Rozzelle, Town Clerk

Others Present:            Bill Cook, Sole Assessor; Jimmy Fugel, Highway Superintendent; Tim Cox & Ron Wright, Town Justices; Gene Sorbellini, Recreation Director; Drew Boggess, Planning Board Chairman; John Ingram, Zoning Enforcement Officer; Tom Vasta, Police Chief, Dawn Giuditta, Court Clerk & Town Clerk elect; Jim Sofranko, Town Board Member elect

On a Burkhardt/La Monda motion the Town Board approved the November Minutes as submitted by the Town Clerk.

The following correspondence was read and filed:

# 103 -13

On a Friedel/La Monda motion the Town Board approved the membership of Scott Hayes to the Olive Fire Department Company #1, Inc.

On a Leifeld/Burkhardt motion the Town Board approved payment of the following audited bills: Highway Voucher #350 - #373, \$29,924.44; Special Lighting Voucher #11-#12, \$117.08; General Fund Voucher #534 - #580, \$42,537.79; General Fund Prepaid Voucher #533, \$.75; and Special Fire Voucher #4, \$245,450.00.

Supervisor Leifeld noted cash received for October as \$59,391.85 and interest received for the same period as \$27.20.

On a Leifeld/Burkhardt motion the Town Board approved the following Highway Fund budget modifications:

Transfer \$889.00 from 5140.1 Brush & Weeds (Per. Serv.) to 5140.4 Brush & Weeds (Cont.)

On a Leifeld/La Monda motion the Town Board approved the following General Fund budget modifications:

Transfer \$700.00 from 1990.4 Contingency to 1010.4 Town Board (Cont.)

Transfer \$2,684.00 from Reserve "K" Computers: \$874.00 to 1220.2 Supervisor (Equipment) & \$1810.00 to 1410.2 Town Clerk (Equipment)

Transfer \$322.00 from 1990.4 Contingency to 1355.4 (Cont.)

Transfer \$6,008.00 from Reserve "R" Records Management to 1460.4 Records Management (Cont.)

Transfer \$2,000.00 from 1990.4 Contingency to 3120.4 Police (Cont.)

Transfer \$2,500.00 from 1990.4 Contingency to 6140.4 Home Relief (Safety Net) (Cont.)

Transfer \$910.00 from 7180.1 Pool (Personal Services) to 7180.2 Pool (Equipment)

Transfer \$86.00 from 7180.1 Pool (Personal Services) to 7180.4 Pool (Contractual)

Transfer \$450.00 from 1990.4 Contingency to 9050.8 Unemployment Insurance

Supervisor Leifeld stated the Town Justices have hired Virginia Wiswall as their Court Clerk at a rate of \$19.50 per hour.

Supervisor Leifeld stated the contract agreement with Ulster Uniform is up for renewal which runs for a 60 month period. On a Leifeld/La Monda motion the Town Board empowered the Supervisor to sign said contract agreement.

Supervisor Leifeld read Resolution #15 of 2013 Appointment of Member and Alternate Member to the Ulster County Planning Board. On a Leifeld/Burkhardt motion and unanimous roll vote the Town Board approved Resolution #15 of 2013.

On a Leifeld/La Monda motion the Town Board unanimously approved the reappointment of Ron Bergeron to the Board of Assessment Review. His term will begin immediately and will expire 9/30/17.

Supervisor Leifeld noted the annual audit meeting will be held Monday, December 30, 2013, 3:00 pm at the Town Office Building in West Shokan. The 2014 Organizational Meeting will be held Thursday, January 2, 2014 7:00 pm at the Town Meeting Hall in Shokan.

Supervisor Leifeld stated that as of January 1, 2014 newly elected Town Supervisor and Town Clerk will require authorization from the current Town Board to file new signature cards for their respective bank accounts. On a VanBuren/Friedel motion and unanimous approval the Town Board directed the Town Clerk to send a letter to Community Bank in Boiceville advising them that for the sixteen (16) Supervisor accounts the names Berndt Leifeld as authorized signer and Bruce La Monda as alternate signer should be removed and Sylvia B. Rozzelle be added as the new authorized signer. The three (3) Town Clerk/Tax Collector accounts should have the name Sylvia B. Rozzelle removed as a signer and Dawn Giuditta should be added as authorized signer. Susan Henderson is the current alternate authorized signer for these three (3) accounts and the Town Board approves her to remain as an alternate authorized signer on these three (3) accounts. Supervisor Leifeld stated that bank account numbers will be provided in the letter to Community Bank but to protect the Town, bank account numbers will not appear in the Town Board Minutes.

Resolution #15 of 203  
Town of Olive  
Appointments of Member and Alternate Member to the  
Ulster County Planning Board

WHEREAS, the Town Board of the Town of Olive has authority to recommend a member and alternate member to serve on the Ulster County Planning Board; and

WHEREAS, said recommendation must be approved by the Ulster County Legislature;

NOW, THEREFORE BE IT RESOLVED, the Town Board of the Town of Olive recommends the following person as member to the Ulster County Planning Board:

Drew Boggess, Chairman, Town of Olive Planning Board  
28 Ralis Road  
Shokan, NY 12481  
845-657-9735  
bogeyalb@yahoo.com

AND, BE IT FURTHER RESOLVED, the Town Board of the Town of Olive recommends the following person as alternate member to the Ulster County Planning Board:

Helene Grant, Town of Olive Planning Board Member  
9 VanSteenbergh Lane  
Shokan, NY 12481  
845-657-3350  
heleneg3@aol.com

	Aye	Nay
Berndt Leifeld, Supervisor	<u>  x  </u>	_____
Don VanBuren, Board Member	<u>  x  </u>	_____
Linda Burkhardt, Board Member	<u>  x  </u>	_____
Bruce La Monda, Board Member	<u>  x  </u>	_____
Peter Friedel, Board Member	<u>  x  </u>	_____

Dated this 10th day of December, 2013

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Sylvia B. Rozzelle, Town Clerk

The following committee reports were submitted:

PARKS liaison Board Member Burkhardt submitted November report #104-13 stating adult softball concluded on November 4<sup>th</sup>, youth basketball will commence on November 21<sup>st</sup>, and Onteora flag football concluded on November 16<sup>th</sup>. The committee thanked the Highway Department for doing such a great job keeping the parks maintained for the season.

POLICE Chief Vasta stated the department had 130 calls for service in November (#105-13), 13 alarm calls, 1 misdemeanor arrest, 1 reported burglary, 1 check the welfare, and 1 felony grand larceny arrest.

FIRE DEPARTMENT November report #106-13 showed a total of 23 activities for the month.

FIRST AID November report #107-13 showed a total of 395.8 miles travelled by the three ambulances for the 18 calls for the month.

TOWN CLERK Rozzelle submitted November report #108-13 showing total revenues received as \$13,753.11. She stated that Sean Bigler, Bonnie Lykes, Prasida Kaye and Thurman Greco have created the Reservoir Food Pantry for the communities surrounding the Ashokan Reservoir. They are applying for non-profit status and are currently sharing non-profit status with the Zen Mountain Monastery. They are currently delivering food packages to 25 local households and individuals weekly. They are in need of a location in Shokan or Boiceville.

Supervisor Leifeld noted this is his last monthly meeting as Supervisor and noted as he looks out over the audience being in these positions takes a toll on the family and pointed out Carol La Monda, Anne Leifeld, and Fred Burkhardt. He stated it was a pleasure, the town was good to him and noted that most of those present tonight are friends of his.

Mike Jonker of LVDV stated it has been their privilege to work with the current Town Board members and looks forward to working with the new administration as they come in.

Town Clerk Rozzelle stated it has been a good experience working with Berndt Leifeld and considers him a friend. She stated that Bruce La Monda and Linda Burkhardt should be proud of their service to the Town.

All business pertinent having been discussed the Town Board adjourned at 8:30 pm on a Leifeld/La Monda motion in memory of Louis J. Mancuso, Robert A. Shultis, and Louise A. Suarez.

Town Clerk Rozzelle stated that Lou Mancuso a resident of Shokan was 96 years old and an incredible craftsman making beautiful guitars, violins, and mandolins for most of his life.

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Sylvia B. Rozzelle, Town Clerk