

Olive Flood Advisory Committee Meeting Minutes

Thursday, October 30, 2014
AWSMP Office, 3130 Route 28, Shokan, NY
6:30pm—8:30pm

In attendance:

Sylvia Rozzelle, Olive Town Supervisor
Dom Covello, Town of Olive Building Inspector
Ed Kahil, Town of Olive Resident/NYC DEP (retired)
Aaron Bennett, UC Dept. of Environment
Nicholas Burgher, Town of Olive Resident/Surveyor
Jody Hoyt, Town of Olive Resident/Trout Unlimited
Adam Doan, UCSWCD
Leslie Zucker, CCEUC
Danyelle Davis, NYC DEP
Heather Gierloff, Town of Olive Resident
Andrew Emrich, Town of Olive Resident/Ulster County DPW
John Ingram, Town of Olive Zoning Enforcement Officer
Jim Sofranko, Town Board Member

Review of Local Flood Analysis Request for Proposals

Sylvia Rozzelle gave a quick review of the Request for Proposal review process. For the benefit of the Olive FAC members present that were not part of the review committee, she stated that six proposals were received from the following firms:

Woidt Engineering
Barton & Loguidice
ARCADIS
Milone & MacBroom
GEA Engineering
Gomez and Sullivan

She then introduced each of the six firms to the members of the Olive FAC, which included a brief summary of the relevant and/or local work that each had done in the area.

Committee members Sylvia Rozzelle, Ed Kahil, Nick Burgher, Andrew Emrich, Heather Gierloff and AWSMP staff of Adam Doan, Leslie Zucker, and Danyelle Davis reviewed and initially ranked the proposals.

Review of Proposals and Selection of Firms for Interview

To establish an initial ranking and select firms for interview, each committee member identified their top three-four firms. All were in agreement that the following firms ranked

highest (in no particular order): ARCADIS, Woitdt, Milone & MacBroom, and Barton & Loguidice.

Each of the proposal's strengths and weaknesses were discussed. The Committee chose to interview Milone & McBroom and Woitdt Engineering. The Committee may choose to interview additional firms at a later date.

Preparation for Interview

Interview times have been set for Thursday, November 13th at 6:30 pm and 8:00 pm. Each firm will be given 10 minutes for a brief introduction, and then the committee will have 50 minutes for asking questions. There will be one-half hour between interviews for either discussion or time overrun. Additional copies of the two proposals will be made available for distribution to all Flood Advisory Committee members. They can be picked up at the Town Office.

Leslie Zucker will generate a list of questions from the meeting in preparation for the interviews. Committee members may add to the question list.

Miscellaneous Announcements

The Town of Olive was awarded a Hudson River Valley Greenway grant for \$8,500 to complete a town-wide flood mitigation plan. The grant will cover planning within the approximate one-third of the Town outside the NYC Watershed. The townwide flood mitigation plan will improve the Town's application to FEMA's Community Rating System with the potential to reduce flood insurance premiums.

After a consulting firm proposal is selected for Local Flood Analysis and the project costs are known, the Town will apply to the Ashokan Watershed Stream Management Program (AWSMP) for a grant to fund the project. AWSMP provides grants for Local Flood Analysis on a rolling basis. Approval is expected within several weeks of grant submission.

Next Meeting

The next meeting is proposed for **Thursday, November 13** at 6:30pm at the Town of Olive meeting hall located on Bostock Road.

At the next meeting, the Committee will interview two engineering firms that have submitted proposals to complete local flood analysis & planning for West Shokan, Boiceville, and other portions of the Town of Olive.