

Town of Olive
County of Ulster
State of New York
Monday, March 9, 2015

Minutes of the monthly audit meeting of the Town of Olive Town Board, held Monday, March 9, 2015, 7:00 pm at the Town Meeting Hall in Shokan, NY.

Members Present: Sylvia Rozzelle, Supervisor
 Scott Kelder, Board Member
 James Sofranko, Board Member
 Peter Friedel, Board Member

Members not present: Donald VanBuren, Board Member

Recording Secretary: Dawn Giuditta, Town Clerk

Others Present: Drew Boggess, Planning Board Chairman & Deputy Supervisor; James Fugel, Highway Superintendent
Sylvia Rozzelle, Town Supervisor, called the meeting to order at 7:00 pm.

The Town Board audited the monthly bills.

The following topics were discussed by the Town Board:

1. Laberge Group discussed their proposal for the repair of the buildings and pool. A lengthy discussion issued with the Town Board asking many questions concerning the procedure if the Town were to accept their proposal. Laberge Associate's is an engineering firm that would compare the costs of repairing the buildings and structures the Town currently owns or building new. The pool repair would be a separate proposal.

2. Thurman Greco from the Reservoir Food Pantry addressed the Town Board concerning the need for additional space. The Reservoir Food Pantry is part of a collaboration of food pantries that would like to find space to provide a distribution center.

3. Robert Selkowitz, alternate member of the Catskill Collaborative spoke with the Town Board about funding the Town received to celebrate the opening of the Scenic Byway. He suggested combining with New York City DEP to commemorate the opening of the Reservoir on December 17, 1915. He stated joining with NYCDEP might be a good use of the funds received to celebrate.

4. The Town Board discussed and reviewed the bids received for the purchase of three new pickup trucks by the Highway Dept. All members were in consensus to go along with accepting bids A and B.

5. Dog Census- the Town Board agreed to discuss further for next year a dog census. They agreed that this year a rabies clinic and flyer mailed to all residents advising them of the upcoming dog census would be a good idea.

6. The Town of Olive Police Commission reviewed the DWI contract and recommended the Town Board sign it.

7. A discussion was had over the change of use of DEP property located between McMillan and Whispell Roads. The Board agreed more information was needed.

8. The Town received a request for business from M & T Bank. The Town Board agreed that at this time they would prefer to use the Community Bank located within Town of Olive.

9. There was a general consensus among the Town Board to waive the fee for the Egg hunt on April 4th sponsored by the Bushkill Rod & Gun Club at Davis Park.

Supervisor Rozzelle touched briefly on the following subjects:

1. NY Community Rising Pre-Application
2. Highway Garage Roof Letters
3. Olive Day –approval of Certificate of Insurance provided to Town
4. Emergency Management Plan

All pertinent business having been completed the meeting was adjourned on a Rozzelle/ Friedel motion to close at 9:50 pm. **AYE-** Kelder, Sofranko, Friedel, Rozzelle **Nay**

Dawn Giuditta, Town Clerk

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County of Ulster
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Tuesday, March 10, 2014

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Members Present: Sylvia Rozzelle, Supervisor
Donald VanBuren, Board Member
Scott Kelder, Board Member
James Sofranko, Board Member
Peter Friedel, Board Member
Recording Secretary: Dawn Giuditta, Town Clerk

Others Present: James Fugel, Superintendent of Highways; Gene Sorbellini, Recreation Director; Drew Boggess, Planning Board Chairman & Deputy Supervisor

Sylvia Rozzelle, Town Supervisor, called the meeting to order at 7:00 p.m.

On a VanBuren/Sofranko motion, the Town Board approved the January 22nd & February 2015 minutes.

AYE- VanBuren, Kelder, Sofranko, Friedel, Rozzelle **Nay**

The Town Clerk issued an Oath of Office to new Police Officer, Joshua Caliendo.

Correspondence:

#24-15

On March 2, 2015 the Ashokan Watershed Stream Management Program sent a letter advising the recipients of 2014 Stream Management Implementation Program (SMIP) funding:

Town of Olive Flood Hazard Mitigation Plan. Awarded \$24,285 (match \$8,500).

Town of Olive- NYSFSMA Annual Conference Attendance Plus Certified Floodplain Manager Test. Awarded \$2,143.

Town of Olive- Local Flood Analysis for Boiceville and West Shokan. Awarded \$70,996.

#25-15

NYC Press Release on the Dividing Weir Bridge.

#26-15

Notification by NYCDEP of a change in use on a 116 acres designated for hiking. The NYCDEP would like to open a portion of this property to hunting, fishing and trapping. On Rozzelle/Kelder motion the Town Board requests the Town Clerk send a letter to adjoining property owners for their comments.

AYE- VanBuren, Kelder, Sofranko, Friedel, and Rozzelle **Nay**

#27-15

Catskill Watershed Corporation Annual meeting April 7, 2015 at 1 pm.

#28-15

Thurman Greco advised the Town of a Ham radio class being offered on March 14th & 15th at Woodstock Rescue Building.

Approve Payment of Audited Bills: On a Rozzelle/Kelder motion, the Town Board approved the following payments:

AYE- VanBuren, Kelder, Sofranko, Friedel, and Rozzelle **Nay**

Highway vouchers #52-#98	\$44,397.48
General Fund Prepaid Voucher #62	\$ 1,104.69
General Fund Vouchers #63-#107	\$26,444.15
Special Lighting Prepaid Voucher #1-#2	\$ 121.90
Special Fire District #2	\$ 3,360.00
Boiceville Sewer District ##15888-#15903	\$35,120.28

Budget Modifications: On a Rozzelle/VanBuren motion, the Town Board approved the following budget modifications

AYE- VanBuren, Kelder, Sofranko, Friedel, Rozzelle **Nay**

Increase A3089 State Aid (Other)	\$596.00
Increase A3120.1 Police P.S.	\$596.00

Cash Received:

January Cash Received	\$4,018,157.33
January Interest	\$ 24.07

Additional Business:

On a Rozzelle/Sofranko motion, the Town Board unanimously approved Resolution #4 of 2015.

Town of Olive
Resolution #4 of 2015
Amendment to Town of Olive Board of Police Commissioners Policy

Whereas, the Town Board of the Town of Olive on July 8, 2014 approved Resolution #11 of 2014 establishing a Town of Olive Board of Police Commissioners Policy, and;

Whereas, after review the Town Board wishes to make an amendment to said Policy;

Therefore, be it resolved the Town Board of the Town of Olive amends Section 2. Rights and Duties of the Town of Olive Board of Police Commissioners Policy by adding item 15 as follows:

- 15. Though the Town Board is the ultimate authority on approving payments, the Police Commission shall approve all Police Department expenditures prior to submittal to Town Board for payment. All expenditures over \$250.00 must be approved by the Police Commission prior to purchase.

AND MOVES ITS ADOPTION

Motion made by: Supervisor Rozzelle
Seconded By: Board Member Sofranko

	Aye	Nay
Sylvia Rozzelle, Supervisor	_X_	_____
Don VanBuren, Board Member	_X_	_____
Scott Kelder, Board Member	_X_	_____
Jim Sofranko, Board Member	_X_	_____
Peter Friedel, Board Member	_X_	_____

Dated this 10th day of March, 2015

Dawn Giuditta, Town Clerk
Town of Olive

On a Rozzelle/Sofranko motion, the Town Board unanimously approved Resolution #6 of 2015.

Town of Olive
Resolution # 6 of 2015
Approval of Accepting Bids on Highway Pickup Trucks

Whereas, the Town Board of the Town of Olive on February 10, 2015 approved Highway Superintendent, James Fugel to advertise for sealed bids on the purchase of 3 pickup trucks.

Whereas, on February 12th 2015 James Fugel, Superintendent of Highways advertised three separate bids:

- A. One (1) 2015 pickup truck with V-plow frame mount, wiring and hand held control, no blade.
- B. Two (2) 2015 pickup trucks with 8 ½" stainless steel V-plow with hand held control.
- C. One (1) 2015 pickup truck with 8 ½" stainless steel V-Plow with hand held control.

Whereas, on March 3rd, 2015 the bids were opened and read by the Town Clerk.

Whereas, the lowest bidder was West Herr Ford from Hamburg New York:

- A. \$25,088.00
- B. \$56,896.00
- C. \$28,448.00

Therefore, be it resolved the Town Board of the Town of Olive on a Supervisor Rozzelle motion, seconded by Board Member Sofranko, approves the purchase of Bid A. \$25,088.00 and bid B. \$56,896.00 from West Herr Ford of NY.

A Vote was Duly Taken:

	AYE	Nay
Sylvia Rozzelle, Supervisor	_X_	_____
Don VanBuren, Board Member	_X_	_____
Scott Kelder, Board Member	_X_	_____
Jim Sofranko, Board Member	_X_	_____
Peter Friedel, Board Member	_X_	_____

Whereupon, the motion was duly adopted.

Dated this 10th day of March 2015

Dawn Giuditta, Olive Town Clerk

2015 Pickup Truck Bids –

Bid A

3-15	Thorpe	\$31,376.00
6-15	Rhinebeck Ford	\$27,284.27
9-15	West Herr	\$25,088.00
10-15	All American Ford	\$26,880.00
11-15	Romeo Chevrolet	\$30,545.45
16-15	Carbone	\$30,477.00
17-15	Basil Ford	\$30,526.00

Bid B

3-15	Thorpe	\$68,990.00
5-15	Rhinebeck Ford	\$60,715.64
7-15	All American Ford	\$59,908.00
9-15	West Herr	\$56,896.00
13-15	Romeo Chevrolet	\$67,238.00
15-15	Carbone	\$67,846.00
18-15	Basil Ford	\$68,352.00

Bid C

3-15	Thorpe	\$34,495.00
5-15	Rhinebeck Ford	\$30,357.82
8-15	All American Ford	\$29,954.00

9-15	West Herr	\$28,448.00
12-15	Romeo Chevrolet	\$33,619.00
14-15	Carbone	\$33,923.00
19-15	Basil Ford	\$34,176.00

Board Member Friedel wanted it noted in the minutes that all bids were to be enclosed in separate sealed envelopes. West Herr did not follow the instructions, their bids came in together in one sealed envelope. Supervisor Rozzelle spoke with the Association of Towns and was advised that the Town did not have to throw out West Herr's bids.

On a Rozzelle/VanBuren motion, the Town Board unanimously approved Resolution #7 of 2015.

Town of Olive
Resolution #7
Purchase Gradall per NYS Contract No. PC66595

WHEREAS, the Town of Olive wishes to upgrade obsolete highway equipment, and;

WHEREAS, NYS Office of General Services has a State Contract for all Gradall Excavators per contract No. PC 66595, and;

WHEREAS, a formal lease purchase finance proposal has been received from KS State Bank Baystone Governmental Finance with the acquisition cost of \$357,048.00, a document fee of \$395.00, a down payment of \$200,000.00, a principal balance of \$157,443.00, a term of four (4) years, and interest rate of 2.49% with first payment due one year from closing with annual payment amount of \$41,841.08.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of Olive approves the purchase of one (1) Gradall Model No. XL4100 IV 6X4 in the amount of \$357,048.00 per NYS Contract No. PC66595 and per the formal proposal received from KS State Bank Baystone Government Finance dated February 20, 2015.

AND MOVES ITS ADOPTION

Motion made by: Supervisor Rozzelle
Seconded By: Board Member VanBuren

A Vote was Duly Taken:

	AYE	Nay
Sylvia Rozzelle, Supervisor	_X_	___
Don VanBuren, Board Member	_X_	___
Scott Kelder, Board Member	_X_	___
Jim Sofranko, Board Member	_X_	___
Peter Friedel, Board Member	_X_	___

Whereupon, the motion was duly adopted.

Dated this 10th day of March 2015

Dawn Giuditta, Olive Town Clerk

On a VanBuren/Friedel motion, the Town Board empowered the Supervisor to sign the Ulster County 2015 DWI Task Force Agreement. **AYE-** VanBuren, Kelder, Sofranko, Friedel, Rozzelle **Nay**

On a Rozzelle/Friedel motion, the Town Board empowered the Supervisor to sign Olive Democrats application to NYS Liquor Authority for Olive Day provided a Certificate of Insurance is filed with the Town.

AYE- VanBuren, Kelder, Sofranko, Friedel, Rozzelle **Nay**

Announcements:

Applications being accepted for Part-time (April- October) Parks Maintenance

Need volunteers for Board of Assessment Review, Zoning Board of Appeals & Conservation Advisory Council

Blake Overton Eagle Scout Project

Bushkill Rod & Gun Club Egg Hunt, April 4th, Davis Park, 10:00 am sharp

Onteora School Board at the May 11th workshop/audit meeting

Flood Advisory Committee Meeting, Thurs. March 12th 6:30 PM

Committees & Commission Chairs & Liaisons:

Town Buildings—Jim Sofranko & Scott Kelder, Co-Chairs

Over the past year we have reviewed and analyzed the existing Town buildings and parks. The committee reached out to a consulting firm, LaBerge Group for a professional opinion on how we move forward and present our findings to the community, on how we possibly move forward enhancing the buildings we have or possibly moving into a consolidated new structure where everything is under one roof. Laberge made a proposal, the Buildings Committee has reviewed it and the Town Board has a copy of it. The Building Committee feels that the proposal has in it everything the Committee wanted. The Town Board now has to decide as a group on going forward with the proposal. Laberge Group did a second proposal on the pool. The Committee knows the pool needs resurfacing. It's a big expense to do. The project is a little beyond the expertise that we have, so we requested that Laberge Group help out with the specking out of products, how it's installed, measurements and making sure it's installed properly. That proposal came back a little bit high. Laberge Group was going to review the proposal and maybe come back with a lower number. The Town Board will then make a decision. The Town Board is doing this because the Town's facilities have not been addressed in 30 years and the Town does not have a long term plan for what happens when these buildings are in severe need of work or replacement. So The Town Board is trying to come up with a plan for somewhere down the road. A decision will be needed on spending money to upgrade what we have or showing the public that we can save money by spending money, which is not an easy thing to convince people of.

Olive Wastewater Advisory Committee—Don VanBuren, Chair

Everything seems to be going well at the plant. Board Member VanBuren would like to get the Committee together once the weather gets nicer.

Cable Franchise Negotiations Committee—Jim Sofranko, Chair

Not much has happened after a month of waiting for a response from the survey report, they did decide to reach out to David Whalen and be more aggressive. The Committee is trying to set up a meeting with him.

Parks & Recreation Committee—Scott Kelder, Liaison

There is an applicant for the Pool Director.

Day Camp- schedule established start date 6/29/2015 through 8/6/2015.

Little League Baseball is alive and well and registration will be within two weeks.

Supervisor Rozzelle requested that when they inspect the parks they use the Insurance checklist.

Basketball finishes in about 3 weeks.

Onteora Baseball would like to use the field at Davis Park. Recreation Director Gene Sorbellini will meet with them soon.

Police Commission—Peter Friedel

A letter of complaint concerning an accident on Rt. 28A has been resolved.

A medication & needles disposal box is available at the Town Hall outside the Police office.

Officers were fitted for new vests
132 calls 2 Vehicle & Traffic Arrests 1 Mental Hygiene Law Arrest

Town Clerk---Dawn Giuditta

The Town Clerk Monthly Revenues for February \$7,896.45
Rabies Clinic scheduled for May at Argo Veterinary Hospital. Date and time to be announced at April meeting.

Transfer Station----Sylvia Rozzelle

No Report

Olive Fire Department-

No Report

Emergency Management Plan:

Board Member Friedel asked to have a meeting of the Emergency Management Committee put on the schedule as soon as possible due to coming into flood season.

Supervisor Report:

The Route 213 Bridge update- Supervisor Rozzelle spoke with Michael Hein's office and the bridge is the next on the list for design. Apparently one of the piers is under the house located next to the bridge.

NY Community Rising pre-application has been completed.

Highway Labor for General fund Work Report

January Total	\$2,377.86
February Total	552.03

Supervisor Rozzelle asked the residents present if they had any questions or comments. Craig Grazier had a few items he wanted to bring up that he was concerned about. As a member of the Recreation Committee Craig Grazier was happy to hear that the Town was proceeding to fix the pool and other buildings within the Town. He discussed several areas along Route 28 that should be addressed by the Zoning Officer. Mr. Grazier expressed concern about the dilapidated railroad ticket booth and railroad equipment, he would like the Town of Olive to weigh in with the County to get that taken care of.

Supervisor Rozzelle made a motion that the Town of Olive Town Board send a letter to the Ulster County Legislature and County Executive Michael Hein and see if the dilapidated equipment can be removed.

Seconded by Board Member Friedel

AYE- VanBuren, Kelder, Sofranko, Friedel, Rozzelle **Nay**

On a Rozzelle/Friedel motion, the meeting was adjourned at 8:15 pm in Memory of Virginia P Houston, Florence Reffelt, Cindy Stokes, Thomas Vink-Lainas and Lillian Pederson

AYE- VanBuren, Kelder, Sofranko, Friedel, Rozzelle **Nay**

Dawn Giuditta, Town Clerk