

Town of Olive
County of Ulster
State of New York
Monday, August 8, 2016

Minutes of the Town Board special meeting held Monday, August 8, 2016, 5:30 pm at the Town Meeting Hall in Shokan, NY.

Members Present: Sylvia Rozzelle, Supervisor
James Sofranko, Deputy Supervisor
Peter Friedel, Board Member
Drew Boggess, Board Member
Scott Kelder, Board Member

Not Present: Dawn Giuditta, Town Clerk

Others Present: Michael Richardson, Labor Consultant

Supervisor Rozzelle called the meeting to order at 5:30 pm.

On a Rozzelle/Sofranko motion, the Town Board adjourned into executive session to discuss Highway Union negotiations.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent-**

At 7:00 pm on a Rozzelle/Friedel motion, the Town Board adjourned from executive session.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent-**

All pertinent business having been discussed the Town Board meeting adjourned at 7:03 pm on a Rozzelle/Friedel motion.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent-**

Dawn Giuditta, Town Clerk

Town of Olive
County of Ulster
State of New York
Monday, August 8, 2016

Minutes of the Town Board audit meeting of the Town of Olive, held Monday, August 8, 2016, 7:00 pm at the Town Meeting Hall in Shokan, NY.

Members Present: Sylvia Rozzelle, Supervisor
James Sofranko, Deputy Supervisor
Drew Boggess, Board Member
Scott Kelder, Board Member
Peter Friedel, Board Member
Recording Secretary: Dawn Giuditta, Town Clerk

Others Present: Brian Burns, Highway Superintendent; Jim Mays, Chairman of ZBA and Conservation Advisory Council

Supervisor Rozzelle called the meeting to order at 7:03pm.

The Town Board audited the monthly bills.

The Town Board audited the payroll.

The Town Board discussed the following issues:

1. Reviewed Resolution #15 & #16
2. Reviewed the agenda for August 9th Town Board meeting.
3. The town Board reviewed the Procurement Policy. On a Rozzelle/Boggess motion the Town Board agreed to amend the Procurement Policy to include Local Law #1 of 2016 Allow for the Purchase of Best Value.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

4. Supervisor Rozzelle drafted a letter to NYCDEP asking for maintenance schedule of Rt. 28A.
5. Supervisor Rozzelle discussed a letter she wrote to the NYCDEP concerning Shokan Wastewater Management Study.
6. Budget meeting scheduled for August 25, 2016 at 7 pm.
7. Town Supervisor received quarterly financial report from the Olive First Aid Unit.
8. North East Electrical group is requesting to be inspectors for the Town of Olive. Board Member Sofranko asked to table this request to give him time to check into the company. Supervisor Rozzelle felt there was no need to table the issue and would be placing it on the agenda for August 9th meeting.
9. The highway garage roof was discussed. Brian Burns, Highway Superintendent was waiting on prices from masons for part of the work.
10. Supervisor Rozzelle spoke with the coordinator of the HITS bicycle race that goes through the Town of Olive each year. She advised him that next year she would not be voting to approve the race going through town.

11. The following items were discussed briefly:

- a. Ulster County Alive- Tourist website
- b. New State legislation on AIR BNB.
- c. Community Risk & Resiliency Act
- d. Park fees for Corporations.
- e. Timber agreement at Transfer Station

12. The first draft of the Local Flood Law was given to the Town Board members.

13. On a Rozzelle/Boggess motion, the Town Board approved the signing of the contract with Cornerstone for telephone service.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

All pertinent business having been discussed the meeting adjourned on a Rozzelle/Friedel motion at 8:45 pm.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

Dawn Giuditta, Town Clerk

Town of Olive
County of Ulster
State of New York
Tuesday, August 9, 2016

Minutes of the monthly meeting of the Town of Olive Town Board, held Tuesday, August 9, 2016, 7:00 pm at the Town Meeting Hall in Shokan, NY.

Members Present: Sylvia Rozzelle, Supervisor
Jim Sofranko, Deputy Supervisor
Drew Boggess, Board Member
Scott Kelder, Board Member
Peter Friedel, Board Member

Recording Secretary: Dawn Giuditta, Town Clerk

Others Present: Brian Burns, Highway Superintendent; Earla VanKleeck, Police Commissioner

Supervisor Rozzelle called the meeting to order at 7:03 pm.

On a Boggess/Kelder motion, the Town Board approved the July 2016 minutes.

AYE- Boggess, Kelder, Sofranko, Rozzelle **Nay** **Absent** **Abstained-** Friedel

Correspondence: #91-16
NYSDEC Commissioner Seggos- Climate Smart Communities Program
#92-16
Olive First Aid Unit budget report for January through June 2016

Budget Modifications: On a Rozzelle/Sofranko motion, the Town Board approved the following budget modifications.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

Highway- Transfer \$10,600 from Reserve "A" Machinery to 5130.2 Machinery (Equip.)
General-

Transfer \$700 from Reserve "K" Computers to (\$350) 8010.2 Zoning (Equip.) & (\$350) 8020.2 Planning (Equip.)
Increase A2705 (Donation) \$320
Increase A3120.4 Police (Cont.) \$320

Approve Payment of Audited Bills: On a Rozzelle/Boggess motion, the Town Board approved the following payments:

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

Approve Payment of Audited Bills:

General Fund Voucher #333-#387	\$24,702.02
Highway Vouchers #236-#271	\$85,235.02
Sewer District Vouchers	\$27,712.68
Special Fire District Voucher #4	\$ 2,956.58

Community Rising Payment Requests: On a Rozzelle/Sofranko motion, the Town Board approved the following Community Rising payments:

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

Pay request #2 for Milone & McBroom, Inc.	\$2,056.00
Pay request #1 for Fellenzer Engineering	\$5,659.50

Cash Received:

Cash Received for June 2016	\$102,881.37
Interest Received for June 2016	\$ 39.91

Additional Business:

On a Rozzelle/Sofranko motion, the Town Board approved Resolution #15 Requesting NYCDEP Remove Designation of Public Access Area for Parcel #724

Resolution #15 of 2016
Town of Olive
Request NYCDEP Remove Designation of Public Access Area
For Parcel #724

WHEREAS, on January 4, 2013 the Town of Olive Town Board, through the City of New York's Land Acquisition Local Consultation process, received notification that the City of New York proposed purchasing parcel SBL 37.3-1-20.1, aka Parcel #724, located on Mountain Road and comprised of 34.36 acres; and

WHEREAS, per the 1997 Memorandum of Agreement (MOA) the Town has the opportunity to notify the City of New York any desires or concerns related to the City's proposed recreational uses; and

WHEREAS, recreational usage including hunting, hiking, fishing and trapping was designated to this parcel; and

WHEREAS, two separate parcels, both with homes, lie totally within the middle of this property creating a "horseshoe effect" rendering over 90% of Parcel #724 unusable for hunting as you cannot discharge a firearm within 500 feet, crossbow within 250 feet or longbow within 150 feet of any dwelling; and

WHEREAS, area residents, in addition to the two property owners in the middle of Parcel #724, have expressed other concerns regarding improper parking in private driveways and/or properties and along roadways.

THEREFORE, BE IT RESOLVED, the Town Board of the Town of Olive respectfully requests the City of New York remove the designation of a Public Access Area for Parcel #724.

AND MOVES ITS ADOPTION

Motion made by: Supervisor Rozzelle
Seconded By: Board Member Sofranko

	Aye	Nay
Sylvia Rozzelle, Supervisor	_X_	_____
Drew Boggess, Board Member	_X_	_____
Scott Kelder, Board Member	_X_	_____
Jim Sofranko, Board Member	_X_	_____
Peter Friedel, Board Member	_X_	_____

Dated this 9th day of August, 2016

Dawn Giuditta, Olive Town Clerk

On a Rozzelle/Boggess motion, the Town Board approved Resolution #16 Town of Olive Compliance with Civil Service.(#93-16)

Resolution #16 of 2016
Town of Olive
Compliance with Civil Service Law §41

WHEREAS, under Civil Service Law §41 Deputies of principal executives fall within the exempt class of civil service only when they are authorized by law to act generally for and in place of their principals; and

WHEREAS, in addition to those deputies who are in the exempt class by statute, the Town Board may provide by local action approve a second and/or third deputy;

THEREFORE, BE IT RESOLVED, the Town Board of the Town of Olive hereby resolves that a second Deputy Town Clerk shall act for and in place of the Town Clerk placing said deputy in the civil service exempt class.

AND MOVES ITS ADOPTION

Motion made by: Supervisor Rozzelle
Seconded By: Board Member Boggess

	Aye	Nay
Sylvia Rozzelle, Supervisor	_X_	_____
Drew Boggess, Board Member	_X_	_____
Scott Kelder, Board Member	_X_	_____
Jim Sofranko, Board Member	_X_	_____
Peter Friedel, Board Member	_X_	_____

Dated this 9th day of August, 2016

Dawn Giuditta, Olive Town Clerk

Supervisor Rozzelle discussed the need for a Flood Damage Prevention Law. There will be a public hearing on Monday, September 12th, 2016 at 7pm for proposed Local Law #2 of 2016 Flood Damage Prevention.

On a Rozzelle/Friedel motion, the Town Board approved the agreement of timber purchase from the Transfer Station property with Frank Parslow in the amount of \$1,876.40.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

On a Rozzelle/Friedel motion, the Town Board agreed to waive the park fee for the American Legion on September 18th at Davis Park.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

On a Rozzelle/Friedel motion, the Town Board approved a letter written by Supervisor Rozzelle to NYC regarding the condition of Route 28A and the request of a maintenance plan. (#94-16)

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

On a Rozzelle/Boggess motion, the Town Board approved correspondence to Tom Snow, DEC and Pamela Young, NYSDOH regarding NYCDEP June 2016 Shokan Wastewater Study.(#95-16)

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

The Town Board held a lengthy discussion on the topic of approving Dave Near from Northeast Electrical Inspections for electrical inspections provider within the Town of Olive. Board Member Sofranko made a motion to table the approval until the company’s references could be reviewed. Board Member Kelder seconded the motion.

AYE- Kelder, Sofranko, Friedel **Nay-** Boggess, Rozzelle **Absent**

Announcements:

- Boy Scout Troop 163 Free Soup Dinner 6 pm Olive Library, Fourth Thursday, August 25th.
- Olive Day Committee Meetings, August 11th, 7 pm Town Office Building
- Samsonville Methodist Church Chicken Barbecue, August 13th 4-6pm.

Committees, Commission, Department Reports:

Town Buildings- Jim Sofranko & Scott Kelder, Co-Chairs

The Town Board discussed the highway garage roof. Superintendent Burns sent out five request for proposals for the masonry work

and only one quote was received. It was agreed on a Rozzelle/Boggess motion to approve the proposal of Hoeverman Masonry in the amount of \$23,000 to complete the masonry work on the highway garage. (#96-16)

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

On a Rozzelle/Sofranko motion, the Town Board approved the Superintendent of Highways, Brian Burns to send out requests for proposal (RFP) based on the truss specifications for the highway garage roof.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

On a Rozzelle/Friedel motion, the Town Board approved Brian Burns, Highway Superintendent to send out RFP's for all the remaining roofing material to cover the highway garage roof.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

On other building matters the Building Committee received a preliminary quote on the pavilion floor at Grant Avery Park in Shokan. They will meet soon with Techno Post for a quote on replacing the posts.

Cable Franchise Negotiations Committee—Jim Sofranko, Chair

The Committee spoke with the new contact person Mr. Chris Mueller from Charter Communications.

Parks & Recreation Committee—Scott Kelder, Liaison

Day Camp ends August 11th and the pool hours will be open during the week. Softball is ongoing and the Committee will be talking about fall sports soon.

Highway Department- Superintendent Brian Burns

The highway department is scheduled to oil & chip about 10 miles of roads. Upper Boiceville paving project scheduled for about Sept. 19th. They have been trimming intersections of brush. The Hillside Bridge project is still pending, hopefully a temporary crossing will be installed this fall. The highway department finally received the new galvanized trailer for moving equipment.

Police Commission—Drew Boggess, Liaison

Police Officer Kevin Tucker was introduced and sworn in as a new part time Town of Olive Police Officer.

The Police Chief is working on a community project, the offering of Nar can training. It is tentatively scheduled for the end of September at the Boiceville Inn. It was suggested by Ternice Winne to have a hand out for Olive Day. Training is open to the public.

Calls for July (#97-16)

Calls for Service: 89

Abandoned 911-	4	Disorderly Subject	1	Medical	7
Aggravated Harass	0	Domestic Dispute	2	Mental Health Law	1
Animal Comp.	9	Fireworks Comp.	5	Missing Person	0
Automatic Alarm	6	Juvenile Comp	0	Motorist Assists	1
Civil Matters	2	ID Theft	0	Larceny	2
Lockout	3	Lost/Found Property	1	Fraud	1
Property Retrieval	0	Suspicious Activity	6	Suicide/attempted	1
Traffic Accidents	2	Traffic Complaints	9	Traffic Hazard	3
Burning Complaint	0	Prop/damage nature	0	Trespass complaint	0
Unattended Death	0	Welfare Check	4	Assist other Agency	10
Abandoned Vehicle	0	Criminal Mischief	2	Noise Complaint	0
Parking Complaint	0	Property Dispute	0	Shots fired	1
Harassment	1	Illegal Dumping	1	Open Door	2
Burglary	2				

Residential /Commercial Security Checks: 462

Community Oriented Policing (School): 10

Arrests: 5

Traffic Tickets- 21

Town Clerk---Dawn Giuditta

The Town Clerk Monthly Revenues for July 2016 \$19,693.84 (#98-16)

Olive Fire Department- Chief Christopher Winne (#99-16)

Auto Accidents- 0	Mutual Aid- 3	Automatic Alarm- 3
Smoke Investigation- 1	Wires down- 7	Hazardous Materials-0
Control Burn- 0	EMS Assist- 0	Public Service-1
Good Intent- 0	Vehicle Fire- 1	
Total Calls- 16		

Drills- 6
Meetings- 3 Work Detail- 1

Olive First Aid Unit- Chief of Operations Yvonne Fuller (#100-16)

Total number of calls- 38

Total number of transports- 32

General Illness-	5	Chest Pain-	3	Rapid A Fib-	1	Fall-	8
Evaluation-	1	Difficulty Breathing-	4	Allergic Reaction-	2	PIAA-	1
Possible Stroke-	1	Overdose-	2	Medical Alarms-	2	MHL-	1
Lower GI Bleed-	1	Head Injury-	1	Altered Mental Status-	1	Dizzy-	1
Unable to ambulate	1	Unresponsive-	1	Water Emergency-	1		

Scenic Byway—Drew Boggess

The website is up and running, website address is **sceniccatskills.com**. The Scenic Byway is trying to work with the DOT to get signs in place, there is also money left in the grant to create a Scenic Byway brochure with a map.

Olive Day Committee- Drew Boggess, Liaison

Vendors are slow in coming but should pick up. Rack cards and posters have been received. It should be similar to past

Olive Day's.

Conservation Advisory Council-- Jim Sofranko, Liaison

The Committee met twice this past month. There was a presentation from UCRRA on recycling at the first meeting. The second meeting was dedicated to Olive Day display.

Supervisor's Report-

Highway Dept. Labor: (#101-16)

July 2016

Police Dept.	\$ 254.40
Parks	\$ 306.24
Mowing	<u>\$1,631.52</u>
Total	\$2,192.16

The Statement of Expenditures, Encumbrances & Appropriations compiled by Janice Lanzarotta, Bookkeeper was presented to the Town Board. (#102-16)

All pertinent business having been conducted, the Town Board on a Rozzelle/Boggess motion adjourned the meeting at 8:25 pm in memory of Michele Fox and Richard Sauer.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

Dawn Giuditta, Town Clerk