

Town of Olive
County of Ulster
State of New York
Monday, February 8, 2016

Minutes of the Town Board audit meeting of the Town of Olive, held Monday, February 8, 2016, 7:00 pm at the Town Meeting Hall in Shokan, NY.

Members Present: Sylvia Rozzelle, Supervisor
James Sofranko, Board Member
Peter Friedel, Board Member
Drew Boggess, Board Member
Scott Kelder, Board Member

Recording Secretary: Dawn Giuditta, Town Clerk

Others Present: Brian Burns, Highway Superintendent; Gene Sorbellini, Recreation Director

Sylvia Rozzelle, Town Supervisor, called the meeting to order at 7:00 pm.

The Town Board audited the monthly bills.

The Town Board discussed the following issues:

1. The Recreation Committee and the Town Board will meet with LaBerge Group on February 9th at 6:00 pm concerning the pool assessment. Board Member Kelder proposed that if the pool does not need to be resurfaced this year maybe the Board could look at redoing the tennis court. The Pool is the priority but the next big project would be the tennis courts.

2. Supervisor Rozzelle spoke to Kari Shultis about doing a once a week cleaning of pool bathrooms.

3. The Town Board discussed the contract with Chris Tcimpidis from Bevan Forestry, Inc. for the tree harvest at the Transfer Station property.

4. Brian Burns, Highway Superintendent, advised the Town Board of the need for a lift system. He presented a four lift option to replace the lift system the department presently has. The present lift system was inspected by NYMIR and was found to be unsafe. Resolution #2 of 2016 declaring emergency purchase for this item per GML103-4 was discussed.

5. Supervisor Rozzelle distributed proposed Local Law #2 of 2016 for Best Value, a public hearing on this local law will be held on March 7th at 7:00 pm.

6. NYMIR requested an amendment to the Work Place Violence policy. They are requesting that the language include "and anywhere work is performed" located in section 4.

7. Reviewed items on the Agenda for February 9th meeting.

8. Hamlet Designation

All pertinent business having been conducted the Town Board on a Rozzelle/Sofranko motion adjourned the meeting at 9:00 pm.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay**

Dawn Giuditta, Town Clerk

Town of Olive
County of Ulster
State of New York
Tuesday, February 9, 2016

Minutes of the combined meeting of Laberge Group, Recreation Committee and the Town of Olive Town Board, held Tuesday, February 9, 2016, 6:00 pm at the Town Meeting Hall in Shokan, NY.

Members Present: Sylvia Rozzelle, Supervisor
 Drew Boggess, Board Member
 Scott Kelder, Board Member
 James Sofranko, Board Member
 Peter Friedel, Board Member

Recording Secretary: Dawn Giuditta

Others Present: Rich LaBerge, LaBerge Group; Phil Koziol, LaBerge Group; Gene Sorbellini, Recreation Director; Robbie Shultis, Recreation Committee; Kevin Wortman, Recreation Committee; Bill Melvin, Recreation Committee; Craig Grazier, Recreation Committee

The Purpose of this meeting was to review with LaBerge Group the Town Pool Assessment. Rich LaBerge explained that maintaining water chemistry is crucial in any marcite pool. The Town needs to make a commitment to keep a balance in the pools chemistry. Mr. LaBerge recommended to get a good test kit.

LaBerge Group presented three options for the pool surface:

1. Remove the old marcite and reapply new marcite to the pool surface.
2. Install a vinyl pool liner; however the marcite underneath it could continue to deteriorate and cause rips in the liner.
3. To fill in with an epoxy paint.

No matter what option the Town chooses to go forward with water chemistry is crucial to maintaining the pool.

All pertinent business having been conducted the Town Board adjourned the meeting at 7:00 pm.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay**

Dawn Giuditta, Town Clerk

Town of Olive
County of Ulster
State of New York
Tuesday, February 9, 2016

Minutes of the monthly meeting of the Town of Olive Town Board, held Tuesday, February 9, 2016, 7:05 pm at the Town Meeting Hall in Shokan, NY.

Members Present: Sylvia Rozzelle, Supervisor
Drew Boggess, Board Member
Scott Kelder, Board Member
James Sofranko, Board Member
Peter Friedel, Board Member

Recording Secretary: Dawn Giuditta

Others Present: Brian Burns, Highway Superintendent; Gene Sorbellini, Recreation Director; Bill Cook, Assessor; Jim Mays, ZBA Chairman & Conservation Advisory Council; John Kurz, Police Commissioner; Donald Baker, Police Chief; Earla VanKleeck, Police Commissioner; Robert Krause, Police Commissioner; Craig Grazier, Recreation Committee; Bill Melvin, Recreation Committee

Supervisor Rozzelle called the meeting to order at 7:10 pm.

The Town Clerk issued the Oath of Office to the new Police Chief Donald Baker. Supervisor Rozzelle introduced the new Police Commissioners, Earla VanKleeck, John Kurz and Robert Krause.

On a Friedel/Rozzelle motion, the Town Board approved the January 2016 minutes.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay**

Correspondence: **#17-16**
NYCDEP Watershed Forester Todd Baldwin- Bushkill Forest Management Project

Ulster County "False Alarm Reduction Act" **#18-16**

A letter from Patricia Wiesniewski thanking Officer Barry Creagan for his assistance. **#19-16**

A letter from Wolfgang Moeller thanking Officer Thomas O'Connell for his assistance. **#20-16**

A letter from the Branch Manager of Community Bank thanking Officer Barry Creagan for meeting with him to discuss security and Officer Creagan's concern for the safety of bank staff. **#21-16**

Letter of resignation from Police Officer Dave Kimble from the Town of Olive Police. **#22-16**

Letter of resignation from Sergeant Glen Buchinger from the Town of Olive Police. **#23-16**

On a Rozzelle/Boggess motion, the Town Board requests the Town Clerk send letters to Officer Kimble and Sergeant Buchinger thanking them for their service to the Town of Olive.

AYE- Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay**

Budget Modifications:

On a Rozzelle/Sofranko motion, the Town Board approved the following budget modifications.

AYE- Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay**

Transfer \$939 from Reserve "K" Computers to 5010.2 Supt. Of Highways (Equip.)

Increase Revenue A2680 Insurance Recovery \$3,891.86

Increase A3120.4 Police (Cont.) \$3,891.86

Approve Payment of Audited Bills: On a Rozzelle/Boggess motion, the Town Board approved the following payments:

AYE- Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay**

Approve Payment of Audited Bills:

General Fund Voucher #14-#67	\$397,512.96
General Fund Prepaid Voucher # 13	\$ 910.82
Highway Vouchers #1-#46	\$ 70,333.37
Special Lighting Prepaid Voucher #1	\$ 56.83
Special Fire Voucher #1	\$139,556.06
Sewer District #1607	\$ 34,855.20
Sewer District #16052-#16069	\$ 38,395.49

Cash Received:

Cash Received for December 2015	\$194,384.36
Interest Received for December 2015	\$ 21.87

Additional Business:

On a Rozzelle/Sofranko motion, the Town Board empowered the Supervisor to sign a Terms of Service Agreement with Bevan Forestry, Inc. to oversee timber harvesting on Transfer Station Property.

AYE- Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay**

On a Rozzelle/Friedel motion, the Town Board adopted the 2016 recreation fee schedule. (#24-16)

AYE- Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay**

On a Rozzelle/Boggess motion, the Town Board approved the Police Commission hiring Donald Baker as Police Chief.

AYE- Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay**

On a Rozzelle/Sofranko motion, the Town Board approved a letter to NYCDEP on recreational usage designations. (#25-16)

AYE- Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay**

On a Boggess/Sofranko motion, the Town Board empowered the Supervisor to pay Town of Olive Sewer District \$17,980.06 of unpaid sewer use fees collected by Tax Collector in January, 2016.

AYE- Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay**

The Town Supervisor distributed to the Town Board proposed Local Law # 1 of 2016 A Local Law to Allow Purchasing of the Best Value.

A Public Hearing on the proposed Local Law #1 of 2016 on Monday, March 7th, 7:00 pm.

On a Rozzelle/Kelder motion, the Town Board approved the sending of Jimmy Henderson to Certified Pool Operator School on April 7th & 8th.

AYE- Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay**

On a Rozzelle/Kelder motion the Town Board appointed the following individuals to the Olive Day Committee: Paul Wright, Ternice Winne, Peter Friedel, Dawn Giuditta, and Gene Sorbellini with Drew Boggess Liaison to the Committee.

AYE- Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay**

On a Rozzelle/Kelder motion the Town Board amended the Work Place Violence Policy.

AYE- Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay**

On a Boggess/Sofranko motion the Town Board approved a letter to be sent to the Coalition of Watershed Towns insuring Olive's participation in the New York City- Funded Flood Buyout Program. (#26-16)

AYE- Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay**

On a Rozzelle/Kelder motion, the Town Board appointed Jim Sofranko Coordinator of 2016 Olive Volunteers Day.

AYE- Boggess, Kelder, Friedel and Rozzelle **Nay** **Abstain** Sofranko

On a Rozzelle/Sofranko motion, the Town Board approved Resolution #2 of 2016 Emergency Purchase of Lift for Highway Garage Pursuant to GML 103-4.

Resolution #2 of 2016
Town of Olive
Emergency Purchase of Lift for Highway Garage
Pursuant to GML §103-4

WHEREAS, the Town of Olive Highway Garage hydraulic lift recently failed inspection and is deemed unfit and unrepairable; and

WHEREAS, continued use of the lift will put employees at risk of serious injury and/or risk of death as well as cause major damage to expensive highway vehicles in case of collapse during use; and

WHEREAS, the lift failure occurred during winter months and it is imperative that highway vehicles be readied for clearing of town roads; and

WHEREAS, General Municipal Law allows for an "emergency purchase" for the procurement of goods and services arising out of an accident or other unforeseen occurrence; and

WHEREAS, this unforeseen occurrence puts people and public property in harm's way;

NOW, THEREFORE, BE IT RESOLVED based on these circumstances the Town Board of the Town of Olive declares an emergency and approves the need for an "emergency purchase"; and

BE IT FURTHER RESOLVED, the Town Board of the Town of Olive hereby authorizes the Highway Superintendent to purchase a lift off NJPA Award #061015-RRL for immediate use in the Highway Garage; and

BE IT FURTHER RESOLVED, a certified copy of this resolution, price quotes from suppliers for the lift, and the failed inspection certification shall be filed with the voucher for final payment.

AND MOVES ITS ADOPTION

Motion made by: Supervisor Rozzelle
Seconded By: Board Member Sofranko

	Aye	Nay
Sylvia Rozzelle, Supervisor	_X_	_____
Drew Boggess, Board Member	_X_	_____
Scott Kelder, Board Member	_X_	_____
Jim Sofranko, Board Member	_X_	_____
Peter Friedel, Board Member	_X_	_____

Dated this 9TH Day of February 2016

Dawn Giuditta, Olive Town Clerk

Announcements:

Boy Scout Troop 163 will be offering a **free** soup dinner on the 4th Thursday of every month at the Olive Library beginning on February 25th at 6 pm.

Committees & Commission Chairs & Liaisons:

Town Buildings—Jim Sofranko & Scott Kelder, Co-Chairs

A list has been made of issues and buildings that need to be addressed.

Thanks to the new Highway Superintendent, Brian Burns and the Highway personnel if you drive by Davis Park you'll see the pavilion has a new roof and they are also addressing the roof over the grill. Board Member Kelder thanked the Highway guys for all their help, this is a huge value to the Town having that work force do projects that would cost the Town an amazing amount of money. We have a lot of things in the works for 2016.

Olive Wastewater Advisory Committee—

No Report

Cable Franchise Negotiations Committee—Jim Sofranko, Chair

The Committee met this month and they have been trying to adopt a more aggressive stance with Time Warner Cable. The Franchise Agreement they offered is nowhere near as good as what we have, but the law states if you can't come to an agreement then you keep what you have. The biggest issue is trying to get build out in the Olivebridge area. The Committee is looking at a couple programs. Time Warner Cable is merging with Charter Communications and if that gets approved by the NYS Public Service Commission they may have to do build out as part of the agreement in Towns with franchise agreements. NY Broadband for All will be looking to fund Towns without franchise agreements.

Parks & Recreation Committee—Scott Kelder, Liaison

Spoke with Consultants from LaBerge Group concerning the marcite in the pool. The Committee is looking to hire counselors for Day Camp and Life guards for the up and coming season.

Highway Department- Superintendent Brian Burns

Superintendent Burns stated they are basically working through the building needs, and during the mild weather were able to do the pavilion roof. They have been trying to address the ongoing list including the Emerald Ash Borer and are planning on paving Upper Boiceville Road this summer. They are working on the brush and ash trees. The Highway Dept. has been trying to do some fabricating on paver and sanders. Another major project coming up is the Hillside Bridge. Due to the mild weather they are trying to put it to good use by preparing for the upcoming season of working on roads.

Police Commission—Drew Boggess, Liaison

Board Member Boggess stated that this was his first experience working with the Police Commission, and Police Department. He is really impressed with the new Police Commission, they are doing a great job. They are getting things moving in the right direction.

Calls for January (#27-16)

Calls for Service: 62

Domestic Dispute- 2	Larceny- 2	Harassment- 1
Landlord/Tenant- 1	Lockout- 4	Suspicious Activity- 8
Medical- 8	Fire- 2	Residential Alarms- 8
Traffic Comp. - 13	Traffic. Accid. - 2	Disabled Vehicle- 4
Animal comp. - 2	Assist other Agency-5	

Residential /Commercial Security Checks: 310

Community Oriented Policing (School): 11

Arrests: 1 in conjunction with URGENT- Criminal Possession of Marihuana

Traffic Tickets- 18

Town Clerk---Dawn Giuditta

The Town Clerk Monthly Revenues for November \$12,405.13 (#28-16)

The Town Clerk Monthly Revenues for December \$5,520.08 (#29-16)

The Town Clerk Monthly Revenues for January 2016 \$10,931.03 (#30-16)

Olive Fire Department- Chief Christopher Winne

January 2016 calls- 19 (#31-16)

Auto accidents-2	Chimney Fire- 1	Mutual Aid- 4
Automatic Alarm- 1	Smoke Investigation- 1	Wires Down- 2
EMS Assist- 5	Brush Fire- 2	Carbon Monoxide- 1

Drills- 5

Meetings-4

Work Detail- 1

2015 Man Hours-

Total Man Hours for Drills, Meetings, Training & Misc. - 6962.97 Hrs.

Total Man Hours for Fire Calls-212 Calls for 4570.68 Hrs.

Grand Total Man Hours for 2015- 11533.65 Hrs.

Scenic Byway—Drew Boggess

The Committee is trying to get a website together called Scenic Catskill, it should go active early spring. The Committee is getting the literature together for the 6 events that are proposed to happen in each Town. Our event would be Olive Day.

Conservation Advisory Council-- Jim Sofranko, Liaison

The Council met to map out what the CAC would be about. One of the main objectives is to look at Town issues and assess any environmental concerns. Other objectives are education, and beautification for the Town. The Council hosted a presentation at the Olive Free Library with Mike Darcy from RUPCO on energy efficiency,

talking about insulation, window and lighting and there are funding opportunities through RUPCO to have a free assessment done of your house.

Supervisor's Report-

Supervisor Rozzelle discussed the following topics:

1. Ulster County Sales Tax-The Supervisor's Association has choose to support the City of Kingston to keep things as they are.
2. Bushkill Stream and Stream Bank Rehabilitation Project- Request for qualifications went out in January.
3. Superintendent Burns stated the Highway Dept. has wood chips available.

Highway Dept. Labor: (#32-16)

	January 2016
General Fund-	\$1952.88
American Legion-	\$ 197.76
Police Dept.	\$ 153.12
Transfer Station	\$ 247.20
Pool	<u>\$ 98.88</u>
Total	\$2649.84

All pertinent business having been conducted the Town Board adjourned the meeting at 8:15 pm in Memory of Helen Carey, George R Derr Jr. and Elaine C Schedivy on a Rozzelle/Sofranko motion.

AYE- Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay**

Dawn Giuditta, Town Clerk