

Town of Olive  
County of Ulster  
State of New York  
Monday, June 13, 2016

Minutes of the Town Board audit meeting of the Town of Olive, held Monday, June 13, 2016, 7:00 pm at the Town Meeting Hall in Shokan, NY.

Members Present: Sylvia Rozzelle, Supervisor  
James Sofranko, Deputy Supervisor  
Peter Friedel, Board Member  
Drew Boggess, Board Member  
Scott Kelder, Board Member

Recording Secretary: Dawn Giuditta, Town Clerk

Others Present: Brian Burns, Highway Superintendent; Timothy Cox, Town Justice

Supervisor Rozzelle called the meeting to order at 7:00 pm.

The Town Board audited the monthly bills.

The Town Board discussed the following issues:

1. Town Justice, Timothy Cox addressed the Town Board concerning the procedure in answering tickets.
2. Supervisor Rozzelle sent letter to CWC for funding of waste water treatment facilities in Shokan.
3. The Supervisor received information on proposed Local Law for Flood Damage Prevention. A draft must be complete by August 18.
4. Supervisor Rozzelle went over the proposed kennel agreement we have with the Town of Rochester.
5. Brenda VanLeuvan is the new Building and Zoning Clerk and Janelle Perry is now the Planning Board Clerk along with Zoning and Police Commission.
6. HITS Triathlon is requesting permission to use 28A as a bike route through the Town of Olive for their event.
7. Supervisor Rozzelle requested support from the Conservation Advisory Council on Climate Smart Communities.
8. Union negotiations with the Highway Dept. will begin soon, Board Member Friedel expressed interest in being on the committee.
9. The Board discussed the need for a new parks truck for next year.
10. Highway Superintendent, Brian Burns presented roadwork projections for 2016.

All pertinent business having been discussed the meeting adjourned on Rozzelle/Friedel motion.

**AYE-** Boggess, Kelder, Sofranko, Friedel    **Nay**                    **Absent-** Rozzelle

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**Dawn Giuditta, Town Clerk**

Town of Olive  
County of Ulster  
State of New York  
Tuesday, June 14, 2016

Minutes of the monthly meeting of the Town of Olive Town Board, held Tuesday, May 10, 2016, 7:00 pm at the Town Meeting Hall in Shokan, NY.

Members Present: Sylvia Rozzelle, Supervisor  
Jim Sofranko, Deputy Supervisor  
Drew Boggess, Board Member  
Peter Friedel, Board Member  
Scott Kelder, Board Member

Recording Secretary: Dawn Giuditta, Town Clerk

Others Present: Brian Burns, Highway Superintendent; Bill Cook, Assessor; Donald Baker, Police Chief; John Kurz, Police Commissioner

Supervisor Rozzelle called the meeting to order at 7:02pm.

On a Boggess/Sofranko motion, the Town Board approved the May 2016 minutes.

**AYE-** Boggess, Kelder, Sofranko, Friedel **Nay** **Absent** **Abstained-** Rozzelle

**Correspondence: #68-16**

FEMA Preliminary Flood Insurance Rate Maps.

**#69-16**

Association of Floodplain Managers, Inc. - Dom Covello, Certified Floodplain Manager

**#70-16**

Alexander Eiserloh & Louis Granirer support of Town Pool

**#71-16**

Yvonne Fuller, Captain, Olive First Aid (see Committee, Commission & Department reports)

**#72-16**

UC Executive Mike Hein- Jim Mays appointment to UC Environmental Management Council (June 1, 2016 through May 31, 2019)

**Approve Payment of Audited Bills:** On a Rozzelle/Friedel motion, the Town Board approved the following payments:

**AYE-** Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**

**Approve Payment of Audited Bills:**

General Fund Voucher #228-#286	\$39,284.37
General Fund Prepaid Voucher # 226-#227	\$ 1,005.86
Highway Vouchers #169-#205	\$35,209.30
Sewer District Vouchers #16108-#16124	\$30,719.69
Special Lighting Prepaid Voucher #5	\$ 58.13
Special Lighting Voucher #6	\$ 56.23

**Cash Received:**

Cash Received for April 2016	\$57,706.43
Interest Received for April 2016	\$ 44.43

**Additional Business:**

On a Rozzelle/Boggess motion, the Town Board empowered the Supervisor to sign agreement with Town of Rochester for housing dogs at \$27.00 per day.

**AYE-** Boggess, Kelder, Sofranko, Friedel, Rozzelle **Nay** **Absent**



**Counselors in Training (CIT): \$800.00{\$4,800}**

1. Lindsay Cossano
2. Brooke Smith
3. Megan Davis
4. Brian Angevine
5. Ashley Bernhardt
6. Courtney Winne

**Leaders in Training – All first year/unpaid position**

1. Owen Allison
2. Neko Boraca

**\* Changes to note**

**No longer offer \$25.00 stipend for CPR**

**No longer offer {1} paid day off**

**Town of Olive Pool staff, 2016 proposal w/ .25 raise new guards position plus extra .50 more per each returning guard, revised 6/8/16**

Name	Title	This Year of service 2015	Hourly rate 2015	Notes	Years of service 2016	2016 proposal
<b>Kelly Ambrosch</b>	Lifeguard	5	\$12.25	Has WSI and Lifeguard mngr.	6	13.00
<b>Molly Jade Dougherty</b>	Lifeguard	3	\$10.75		4	11.50
<b>Marissa Downes</b>	Lifeguard	5	\$11.75		6	12.50
<b>Aidan Klein</b>	Lifeguard	0			1	10.00
<b>Hayden LaMotte</b>	Lifeguard	1	\$9.75		2	10.50
<b>Evan Martin</b>	Lifeguard	2	\$10.25		3	11.00
<b>Robert Volk</b>	Head Lifeguard	5	\$13.00	Head Lifeguard, WSI	6	13.75
<b>Brandon Harkin</b>	Head Lifeguard	2	\$11.50	Head Lifeguard, 2015	3	12.25
<b>Conor Harkin</b>	Lifeguard	2	\$10.25		3	11.00
<b>Sean Harkin</b>	Lifeguard	2	\$10.25		3	11.00





Office of the New York State Comptroller  
 New York State and Local Retirement System  
 Employees' Retirement System  
 Police and Fire Retirement System  
 110 State Street, Albany, New York 12244-0001

# Standard Work Day and Reporting Resolution

## RS 2417-A

(12/10)

BE IT RESOLVED, that the Town of Olive / Location code 30480-010 hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the time keeping system records or the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Tier 1 (Check only if member is in Tier 1)	Not Submitted (Check box if no record of activities completed or timekeeping system)
<b>Elected Officials</b>									
Town Board	Boggett, Andrew	[REDACTED]	[REDACTED]	7	1/1/16-12/31/20	N	5.65		
Town Board	Sofranko, James	[REDACTED]	[REDACTED]	7	1/1/14-12/31/17	N	4.96		
Town Board	Friedel, Pete	[REDACTED]	[REDACTED]	7	1/1/16-12/31/20	N	4.05		
Town Justice	Davis, Tanya	[REDACTED]	[REDACTED]	7	1/1/16-12/31/20	N	2.08		
<b>Appointed Officials</b>									
Hq/Highway Super.	Burns, Brian	[REDACTED]	[REDACTED]	8	1/1/16-12/31/17	N	25.82		
ZEO	Ingram, John	[REDACTED]	[REDACTED]	7	1/1/09-12/31/17	N	3.32		
Bldg. Inspector	Ingram, John	[REDACTED]	[REDACTED]	7	1/1/09-12/31/17	Y			

If additional rows are needed, please use form RS2417-B and attach.

On this 14th day of June, 20 16 Date enacted: 6/14/2016

I, Dawn Giuditta, clerk of the governing board of the Town of Olive of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 14th day of June, 2016 on file as part of the minutes of such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consists of 5 members, and that 5 of such members were present at such meeting and that 5 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto set my hand and the seal of the Town of Olive

(Name of Employer)

This document consists of 1 page(s) (see additional RS2417-B forms attached).



(seal)

**Announcements:**

Boy Scout Troop 163 Free Soup Dinner 6pm Olive Library- Fourth Thurs. June 23<sup>rd</sup>...  
Olive Day Committee Meeting, Town Office Building, 7 pm July 14<sup>th</sup> & 28<sup>th</sup>  
2016 Volunteer Appreciation Event- Sun. July 10<sup>th</sup>, 1-4 pm Davis Park  
Fire Department Annual Installation of Officers on May 14<sup>th</sup>---

Fire Fighters of the Year Awards

Company #1 Jerry Rutledge                      Company #2 Mike Hochman  
Company #3 Kenny DeSalvino                      Company #4 Jim Quick  
Company #5 David Stoutenburg      Fire Police      Ron Wright  
Chief's Award Billy Davidson

**Committees, Commission, Department Reports:**

**Town Buildings- Jim Sofranko & Scott Kelder, Co-Chairs**

No report at this time.

**Cable Franchise Negotiations Committee—Jim Sofranko, Chair**

The maps were submitted to the County as requested. Time Warner Cable and Charter have merged and the Committee is waiting to see how they handle the build out in the Towns.

**Parks & Recreation Committee—Scott Kelder, Liaison**

Approved salaries for Day camp and Lifeguards. The Committee had an interview process of Day Camp Counselor and Lifeguards to give real life experience for the applicants. The Highway Dept. installed speed bumps at Shokan Park.

**Highway Department- Superintendent Brian Burns**

There has been a lot of work in the pool. The Highway Dept. has continued with clearing ash trees, and are still prepping Upper Boiceville. They have completed sweeping the town of excess sand. Superintendent Burns stated that the Highway Dept. has been truing and leveling roadways, digging ditches and have some concerns on Jomar Lane that they are being addressed. The Highway Dept. sent some trucks to the Town of Marletown as shared services for a couple of days. Superintendent Burns informed the Town Board about signs on Upper and Lower Sahler Mill Road being removed.

**Police Commission—Drew Boggess, Liaison**

**Calls for January (#73-16)**

**Calls for Service: 82**

Abandoned 911-	1	Disorderly Subject	0	Medical	6
Aggravated Harass	0	Domestic Dispute	0	Mental Health Law	5
Animal Comp.	8	Fireworks Comp.	0	Missing Person	0
Automatic Alarm	7	Juvenile Comp	2	Motorist Assists	4
Civil Matters	3	ID Theft	0	Larceny	0
Lockout	2	Lost/Found Property	1	Phone Fraud	2
Property Retrieval	0	Suspicious Activity	8	Suicide	0
Traffic Accidents	5	Traffic Complaints	3	Traffic Hazard	3
Burning Complaint	0	Prop/damage nature	0	Trespass complaint	1
Unattended Death	0	Welfare Check	3	Assist other Agency	13
Abandoned Vehicle	1	Criminal Mischief	1	Noise Complaint	1
Parking Complaint	1	Property Dispute	1	Shots fired	1

Residential /Commercial Security Checks: 613

Community Oriented Policing (School): 12

Arrests: 1 Misdemeanors (Menacing-Juvenile)

5 Violations (3-UPM, 2- Dog at large)

1 Mental Health Law

Traffic Tickets- 9                      Vehicle & Traffic Misdemeanors- 1 Aggravated Unlicensed Operation

**Town Clerk---Dawn Giuditta**

The Town Clerk Monthly Revenues for June 2016 \$29,619.61 (#74-16)

**Olive Fire Department- Chief Christopher Winne (#75-16)**

Auto Accidents- 3	Mutual Aid- 2	Automatic Alarm- 0
Smoke Investigation- 1	Wires down- 1	Hazardous Materials-0
Control Burn- 0	EMS Assist- 0	Public Service-0
Good Intent- 1		
Total Calls- 8		
Drills- 6		
Meetings- 1		
Work Detail- 5		

**Scenic Byway—Drew Boggess**

The website is still being worked on and local businesses can sign up to advertise on it. Website address is **sceniccatskills.com**. The Byway is meeting with other Byways that are more established for ideas on what can be done with ours.

**Olive Day Committee- Drew Boggess, Liaison**

The agenda for the day has been set. Ternice Winne sent the information for the rack cards to Central Catskill Collaborative. The musical performers will be Dorraine Scofield Trio, Spillway Band and the Pontiacs. A lot of the traditional activities will still be held. The Committee met with Kurt Boyer and ordered signs and a banner that are reusable each year.

**Conservation Advisory Council-- Jim Sofranko, Liaison**

Planning a recycling awareness day in September. The Council is also researching solar. Ternice Winne suggested a booth at Olive Day concerning recycling.

**Olive First Aid-Captain Yvonne Fuller (#71-16)**

**May Report of Calls- 25**

Mental Health- 4	Falls- 2	Back Pain- 1	Unresponsive- 1
Vomiting- 1	Sports Incident- 1	Swollen Leg- 1	Numbness to arms- 1
Chest Pain- 2	PIAA- 2	Medical alarm- no patient contact-	1
Standby- 1	Difficulty Breathing- 2	Head Injury- 1	General Illness- 2
Syncopal Episodes- 2			
Unable to assemble any crew-0			
Unable to assemble full crew- 0			

**Supervisor's Report-**

Supervisor Rozzelle sent a letter to the CWC requesting funding for Waste Water Treatment Plant in Shokan for commercial and residential property owners.(#76-16)

Rail Trail received 9.1 million in funding, 2.5 million was from the NYCDEP and 2.6 million from NYS. The Engineer has been hired, design to begin in June, Public meetings will be held and construction is to begin late 2017, 2018.

**Highway Dept. Labor: (#76-16)**

	April 2016	May 2016
General Fund-Buildings	\$ 395.52	\$ 197.76
American Legion-	\$ 0	\$ 74.16
Town Hall/Court House	\$ 98.88	\$ 395.52
Police Dept.	\$ 38.28	\$ 127.60
Transfer Station	\$1,186.56	0
Pool	\$2,150.64	\$3,238.32
Parks	\$5,572.16	\$2,107.60
<b>Total</b>	<b>\$8,255.48</b>	<b>\$6,140.96</b>

**NY Community Rising Projects-**

Town Facilities Rehabilitation Project- Supervisor Rozzelle and Superintendent Burns met with the Electrical and Design Engineers. They will be putting a roof over the town office, and setting up a generator.

Bushkill Stream & Streambank Rehabilitation- Engineers have been out surveying the channel. It will take months for environmental review.

The Statement of Expenditures, Encumbrances & Appropriations compiled by Janice Lanzarotta, Bookkeeper was presented to the Town Board. (#78-16)

Olive Free Library will be hosting local author and musician Robert Burke Warner on Thursday June 30<sup>th</sup>, they will have a sign up for adult summer reading program and those that come will be entered into a raffle. On July 1<sup>st</sup> the Olive Free Library will be having its Summer Reading Program kick off carnival.

All pertinent business having been conducted the Town Board on a motion, adjourned the meeting at 8:25 pm in memory of Wolfgang Adels, Joseph P Juliano, Damein Kovacs, Margaret Grant O'Connor and Ronald Allan Westervelt

**AYE-** Boggess, Kelder, Sofranko, Friedel, Rozzelle      **Nay**      **Absent**

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**Dawn Giuditta, Town Clerk**