

Town of Olive
County of Ulster
State of New York
Monday, August 7, 2017

Minutes of the monthly audit meeting of the Town of Olive Town Board, held Monday, August 7, 2017
7:00 pm at the Town Meeting Hall in Shokan, NY.

Members Present: Sylvia Rozzelle, Supervisor
Peter Friedel, Board Member
Drew Boggess, Board Member
Jim Sofranko, Board Member
Scott Kelder, Board Member

Recording Secretary: Dawn Giuditta, Town Clerk

Others Present: Brian Burns, Highway Superintendent

Sylvia Rozzelle, Town Supervisor, called the meeting to order at 7:00 pm.

The Town Board Members were presented with the Statement of Expenditures, Encumbrances & Appropriations provided by Janice Lanzarotta, Bookkeeper for the period ending 06/30/17. (#81-17)

The monthly vouchers were audited by the Town Board.

The Board reviewed the agenda for the following night's meeting and discussed the following topics:

1. Resolutions #11-13 were discussed by the Board.
2. Leave of absence for BJ Leifield for the Town of Olive Police.
3. NYC Parcel #297, allowing for recreational use specifically hunting.
4. Budget meeting to be held on August 22, 2017
5. Disciplinary procedure for Highway Union Members.
6. Purchase of pickup truck from Highway Dept. for parks, and the need to replace the old one next year.
7. The Board reviewed the 3 RFP's received for the overhead doors on the highway garage. They compared them for lowest price and best value. Superintendent Burns will compare them further.
8. The legal ad for RFP's on the highway garage heating system went into the paper on 8/7/2017. The RFP's are due back to the Town Clerks office by August 18, 2017.
9. The Board discussed removal of ash trees at Shokan Park, whether to do the work in house or bid it out.
10. Supervisor Rozzelle spoke with NYC DEP concerning the relocation of the Boiceville Firehouse. There were nine parcels discussed, the Town must exhaust efforts to find a suitable location from private parcels before NYC DEP will consider a land swap.
11. Supervisor Rozzelle meet with County Executive Mike Heins concerning the Bushkill Stream. The County has agreed to use a County engineer for daily inspection.
12. Town Office Roof Rehabilitation Project- August 3rd was the walk through for contractors, bids are due by August 14, 2017. Construction on the Roof should begin this fall and the generator by 2018.
13. Ashokan Dreams- Daniel Heppner filed the Town's response to the article 78.
14. Thank you letters to Donnie VanKleeck and Eagle Scout Dan Schultz.
15. Board Member Drew Boggess brought to the Boards attention a couple of matters that are before the Planning Board.

16. The Town was visited by Public Employees Safety and Health (PEOSH) Inspector and some violations were found in both the Offices and Highway Dept. All violations have currently been addressed or are in the process of being addressed.

On a Rozzelle/Bogges motion, the Town Board adjourned to Executive Session to discuss a Police PBA issue and review a Highway Dept. personnel file at 8:37 pm.

Aye: Bogges, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

On a Rozzelle/Bogges motion, the Town Board reconvened the regular meeting at 9:34pm

Aye: Bogges, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

All pertinent business having been completed the meeting adjourned on a motion at 9:35 pm on a Rozzelle/Kelder motion.

Aye: Bogges, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

Dawn Giuditta, Town Clerk

Town of Olive
County of Ulster
State of New York
Tuesday, August 8, 2017

Minutes of the monthly regular meeting of the Town of Olive Town Board, held Tuesday, August 8, 2017 7:00 pm at the Town Meeting Hall in Shokan, NY.

Members Present: Sylvia Rozzelle, Supervisor
 Peter Friedel, Board Member
 Drew Bogges, Board Member
 Jim Sofranko, Board Member
 Scott Kelder, Board Member

Recording Secretary: Dawn Giuditta, Town Clerk

Others Present: Bill Cook, Assessor; Brian Burns, Superintendent of Highways; Ternice Winne, Olive Day Committee; Don Baker, Police Chief

Sylvia Rozzelle, Town Supervisor, called the meeting to order at 7:00 pm.

On a Rozzelle/Sofranko motion, the Town Board approved the July minutes with the following correction, Interest should be changed from \$7.21 to \$47.21.

Aye: Bogges, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

Correspondence:

#82-17

Thank you from Joe & Beverly Stein for Volunteers Appreciation Event on July 22nd.

#83-17

Thank You from Bobbi Schnell & Mike Nicholls for Volunteers Appreciation Event.

#84-17

Officer B.J. Leifeld requests leave of absence beginning August 14th.

On a Rozzelle/Sofranko motion, the Town Board granted Officer Leifeld a 1 year leave of absence.

Aye: Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

#85-17

Paul Lenz, NYC DEP, City Land Stewardship- Local Consultation on Parcel #297

On a Rozzelle/Boggess motion, the Board approved a letter be sent to adjoining property owners for feedback.

Aye: Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

#86-17

Mark Teig, AFSCME Local 750, Area Representative- Appeal of disciplinary warning against Brian Blakely pursuant to Section 13.1.3 of the Collective Bargaining Agreement.

Budget Modifications:

On a Rozzelle/Sofranko motion, the Town Board approved the following budget modifications:

Aye: Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

Highway Fund- Increase D3501 CHIPS State Aid	\$27,734
Increase D5112.2 CHIPS Improvements	\$27,734

Approve Payment of Audited Bills:

On a Rozzelle/Boggess motion, the Town Board approved the payment of the following audited bills:

Aye: Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

Highway Vouchers #198-#229	\$231,989.53
General Fund Vouchers #308-#353	\$ 33,710.30
Sewer District Vouchers #16360-#16377	\$ 42,391.02
Special Lighting Voucher #8	\$ 61.66
Special Fire District Voucher #4	\$ 1,902.00

Cash Received:

Cash received for June 2017	\$ 42,780.71
Interest received for June 2017	\$ 44.36

Additional Business:

On a Rozzelle/Friedel motion, the Town Board unanimously approved Resolution #11 of 2017 supporting the Ashokan Trail Easement.

Resolution #11 of 2017
Town of Olive Support for Ashokan Trail Easement

WHEREAS, the proposed Ashokan Rail Trail will run 11.5 miles on the Ulster County owned Railroad Corridor along the northern edge of the Ashokan Reservoir with half of the trail being in the Town of Olive; and

WHEREAS, this Trail will create recreational opportunities by expanding outdoor recreational use, will promote tourism and economic development, and will improve fishing and hunting access on DEP lands; and

WHEREAS, the Ashokan Trail Easement has been negotiated between Ulster County and the City of New York Department of Environmental Protection which will allow the County to construct and operate the Ashokan Rail Trail while also protecting the County's Railroad Easement; and

WHEREAS, this permanent easement eliminates any possibility that the Trail Easement or the Railroad Easement can be revoked;

THEREFORE, BE IT RESOLVED, the Town Board of the Town of Olive supports executing this permanent easement and respectfully requests the Ulster County Legislature approve the Ashokan Rail Trail Easement with the City of New York Department of Environmental Protection.

BE IT FURTHER RESOLVED, the Town Clerk will file a certified copy of this resolution with the Clerk of the Ulster County Legislature, Hon. Mike Hein, Ulster County Executive; and Honorable John Parete, Ulster County Legislator.

AND MOVES ITS ADOPTION

Motion made by: Supervisor Rozzelle

Seconded By: Board Member Friedel

A Vote was Duly Taken:

	Aye	Nay
Sylvia Rozzelle, Supervisor	<u> X </u>	_____
Jim Sofranko, Board Member	<u> X </u>	_____
Andrew Boggess, Board Member	<u> X </u>	_____
Scott Kelder, Board Member	<u> X </u>	_____
Peter Friedel, Board Member	<u> X </u>	_____

Dated this 8th day of August, 2017

Dawn Giuditta, Town Clerk

On a Rozzelle/Boggess motion, the Town Board unanimously accepted the final Local Flood Analysis Report for the hamlets of Boiceville and West Shokan.

Resolution #12 of 2017
Accepting Final Local Flood Analysis (LFA) Report
For Hamlets of Boiceville and West Shokan

WHEREAS, the Olive Town Board in 2014 appointed the Flood Advisory Committee (FAC) and enlisted the services of Woitd Engineering & Consulting PC to conduct a Local Flood Analysis (LFA) Report for the Hamlets of Boiceville and West Shokan to investigate options for flood reduction and resiliency projects within each of the Hamlets in order to qualify the Hamlets for funding through certain programs for flood mitigation and resiliency; and

WHEREAS, following several years (2014-2017) of numerous Flood Advisory Committee, Town Board and community meetings where the public was invited to provide input as to flood mitigation options; and

WHEREAS, in June 2017 Woidt Engineering made a presentation of their final findings at a public meeting with the Town Board, Flood Advisory Committee and public including feasibility of the options investigated; and

WHEREAS, the Town Board also recognizes that any such projects to be implemented shall be embarked upon with the support of the public within that community and the Town Board will maintain a “willing property owner” position concerning any project effecting a specific property (i.e., no eminent domain proceedings, no takings) ; and

WHEREAS, the Olive Town Board also recognizes the need to implement flood resiliency and mitigation projects in order to maintain tax-base, the economy and, most importantly, the well-being of its residents and businesses;

THEREFORE, BE IT RESOLVED that the Town of Olive Town Board hereby accepts the Final LFA Report prepared by Woidt Engineering & Consulting PC and that the Town Board will embark on finding funding for any such feasible projects and report to the public any progress made toward any goals as prescribed in the Local Flood Analysis.

AND MOVES ITS ADOPTION

Motion made by: Supervisor Rozzelle
Seconded By: Board Member Boggess

A Vote was Duly Taken:

	AYE	Nay
Sylvia Rozzelle, Supervisor	<u> X </u>	_____
Jim Sofranko, Board Member	<u> X </u>	_____
Andrew Boggess, Board Member	<u> X </u>	_____
Scott Kelder, Board Member	<u> X </u>	_____
Peter Friedel, Board Member	<u> X </u>	_____

Dated this 8th day of August, 2017

Dawn Giuditta, Town Clerk

On a Rozzelle/Sofranko motion, the Town Board unanimously approved the application to Catskill Watershed Corporation for a LTAP grant.

Resolution #13 of 2017
Town of Olive
Apply to Catskill Watershed Corporation for
Local Technical Assistance Program Grant

Under the Sustainable Communities Planning Program

WHEREAS, the Town of Olive applied for and received funding from the Ashokan Watershed Stream Management Program (AWSMP) in 2014 to conduct Local Flood Analysis for the Esopus Creek in Boiceville and the Bushkill Creek in West Shokan and to develop a Town Flood Mitigation Plan; and

WHEREAS, by Resolution #8 of 2014 the Town Board supported the creation of a flood mitigation planning process by establishing a Flood Advisory Committee; and

WHEREAS, the Town Board supported coordinated engineering services for Local Flood Analysis and the contractor selection for engineering services was determined in consultation with the Flood Advisory Committee and the Town Board hired Woitd Engineering and Consulting, PC on December 9, 2014; and

WHEREAS, the Olive Flood Advisory Committee had numerous meetings through 2014, 2015, 2016, and 2017 reviewing technical data, making onsite visits, and meeting with our engineers; and

WHEREAS, Local Flood Analysis for the hamlets of Boiceville and West Shokan was accepted by the Town Board through Resolution #12 of 2017 on August 8, 2017; and

WHEREAS, the hamlet of Boiceville requires a feasibility study and community planning in order to identify those areas within Boiceville that can serve as new locations for residences and businesses to be moved; and

THEREFORE, BE IT RESOLVED, the Town Board approves application to the Catskill Watershed Corporation under the Sustainable Communities Planning Program Local Technical Assistance Program (LTAP) Grant for community planning for Boiceville.

AND MOVES ITS ADOPTION

Motion made by: Supervisor Rozzelle
Seconded By: Board Member Sofranko

A Vote was Duly Taken:

	AYE	NAY
Sylvia Rozzelle, Supervisor	_X_	_____
Drew Boggess, Board Member	_X_	_____
Scott Kelder, Board Member	_X_	_____
Jim Sofranko, Board Member	_X_	_____
Peter Friedel, Board Member	_X_	_____

Whereupon, the motion was duly adopted.

Dated this 8th day of August, 2017

Dawn Giuditta, Olive Town Clerk

On a Rozzelle/Boggess motion, the Town Board unanimously approved the purchase of overhead doors for the Highway Garage Renovation Project.

Resolution #14 of 2017
Approve Purchase of Overhead Doors
For Highway Garage Renovation Project

WHEREAS, the Town of Olive adopted Local Law #1 of 2016 Allowing for Purchases of the Best Value; and

WHEREAS, proposals for two (2) overhead doors for the Highway Garage Renovation Project were requested to match as closely as possible to our existing highway garage doors; and,

WHEREAS, proposals for overhead doors were received and opened in the Town Clerk’s Office on July 28, 2017 as follows:

Darmstadt Overhead Doors	\$11,744
Dutchess Overhead Doors	\$10,004
Kingston Overhead Doors	\$ 8,040

AND, WHEREAS, Kingston Overhead Doors was not explicit or detailed in its proposal and Dutchess Overhead Doors and Darmstadt Overhead Doors proposals came closest to the match of our existing garage doors;

THEREFORE, BE IT RESOLVED, the Town Board of the Town of Olive approves the purchase per best value from Dutchess Overhead Doors for two (2) doors totaling \$10,004; and

BE IT FURTHER RESOLVED, that Dutchess Overhead Doors must file Certificate of Insurance and proof of Workers Comp with the Town of Olive.

Motion made by: Supervisor Rozzelle
Seconded By: Board Member Boggess

	Aye	Nay
Sylvia Rozzelle, Supervisor	<u> X </u>	_____
Drew Boggess, Board Member	<u> X </u>	_____
Scott Kelder, Board Member	<u> X </u>	_____
Jim Sofranko, Board Member	<u> X </u>	_____
Peter Friedel, Board Member	<u> X </u>	_____

Dated this 8th Day of August 2017

Dawn Giuditta, Olive Town Clerk

On a Rozzelle/Boggess motion, the Town Board hired Bradley Proper at \$10.25 p/h to work part time at the Transfer Station.

Aye: Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

On a Rozzelle/Sofranko motion, the Town Board empowered Supervisor Rozzelle to sign Olive Democrats application to NYS Liquor Authority for Olive Day provided Certificate of Insurance is filed with the Town.

Aye: Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

On a Rozzelle/Kelder motion, the Town Board approved the transfer of \$10,000 to Highway Fund from General Fund for the purchase of 2011 Chevy Silverado.

Aye: Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

On a Rozzelle/Boggess motion, the Town Board approved getting proposals for removal of trees on Grant Avery Park property.

Aye: Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

On a Rozzelle/Friedel motion, the Town Board approved a letter of thanks to be sent to Don Vankleeck for purchasing & spreading stone for Reservoir Food Pantry delivery entrance. (#87-17)

Aye: Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

On a Rozzelle/Sofranko motion, the Town Board approved a letter of appreciation to Daniel Shults, BSA Venture Crew 63, for Eagle Scout Project at the Town Meeting Hall.

Aye: Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

On a Rozzelle/Kelder motion, the Town Board approved the request for RFP's for a heating system in the 7 bays section of the Highway Garage.

Aye: Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

Committees, Commission, Department Reports:

Cable Franchise Negotiations Committee—Jim Sofranko, Chair

The Committee did not meet this month due to a sensitive issue on Beaver Lake Rd where Spectrum is installing some line, the Committee did not want to stir the pot up until after that was completed.

Parks & Recreation Committee—Scott Kelder, Liaison

Pool and Day Camp are going well. September will be a big meeting to review the programs and go over the budget.

Highway Department- Brian Burns Superintendent

The Highway Department completed grading roads and sign inspections, collaborated with the Town of Marletown to pave Wynkoop Rd of which 2/10 of a mile is located in the Town of Olive. Paved Brunnel Drive, Upper Boiceville, and 6/10 of Upper Samsonville Road and in the next couple of months the plan is to replace culverts from Haver to Jomar Rd. The Highway Dept. repaired a collapsed culvert on Lower Sahler Mill Road, and the Hillside Bridge reconstruction Project is underway. They will be chip sealing Upper and Lower Sahler Mill Road and some smaller sections in West Shokan.

Police Commission—Drew Boggess, Liaison (#88-17)

Calls for Service in June- 91 Year to Date: 519

Residential/Commercial Security Checks: 410

Community Oriented Policing: 1

 Onteora School Visits: 2

 Onteora Bus Dismissal:

Arrests: 1 Mental Health Law

Traffic Tickets- 14

Town Clerk- Dawn Giuditta (#89-17)

Town Clerks Monthly Report- \$21,209.89

Olive First Aid- (#90-17)

Total calls for June- 31

Boiceville- 6

West Hurley- 1

Olivebridge- 12

Woodstock-1

Shokan- 6

West Shokan-5

Scenic Byway—Drew Boggess

The Committee is working on a Scenic Byway brochure. Money has been received from the State, however; there were some items that the State said were not covered.

Olive Day Committee—Drew Boggess, Liaison

Spillway Band and Thunder Ridge will be playing. A dumpster will be available for the garbage saving the time of running to the transfer station. It was suggested that the banner be hung up a couple of weeks before Olive Day.

Conservation Advisory Council—Jim Sofranko, Liaison

The Council met and are starting to do mapping in Town. They are looking for parcels that may be available for economic development. With the possibility of things happening in Boiceville and the advent of a wastewater treatment facility potentially coming into Shokan, their mission as an Advisory Council is to look at those land use issues. Board member Sofranko encouraged them to do some mapping and see what was available in Town.

Supervisor Report:

Community Rising Projects:

Town Facilities Rehabilitation Project bid opening is August 14, 2pm at the Town Clerk's Office. The roof, insulation, and the outside should be complete this fall. The handicap access, electric and generator may be in the completed in the spring of 2018. An emergency meeting might be called to pass a Resolution to get the process started.

Highway Labor Report:

Year to Date- \$11,253.40

All pertinent business having been completed the meeting adjourned on a Rozzelle/Sofranko motion at 7:55 PM in memory of Jesse Johnson and Ruth Hereth.

Aye: Boggess, Kelder, Sofranko, Friedel and Rozzelle **Nay:**

Dawn Giuditta, Town Clerk